

**To the Mayor and Members of the City Council****September 22, 2020**

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**SUBJECT: BID 20-181 TO LEASE 188 GOLF CARTS FOR PECAN VALLEY GOLF COURSE AND MEADOWBROOK GOLF COURSE**

On May 26, 2020, the Parks Department submitted a Request for Solicitation to Purchasing to issue a solicitation to lease 188 golf carts for Pecan Valley Golf Course and for Meadowbrook Golf Course. The Parks Department also wanted the bid to include maintenance and repairs. In July, the Purchasing Division issued the bid. The bid opened on August 5, 2020. Textron, Inc. d/b/a E-Z-Go ("E-Z-Go") and Yamaha Golf Company ("Yamaha") responded to the city's bid.

When Purchasing reviewed the bids, Purchasing determined that Yamaha did not submit a complete bid. Yamaha failed to provide 1) a statement that they would enter into a contract with the city; 2) detailed explanation of how they would provide the services and 3) Three references. Since these requirements were not submitted, Yamaha's bid was deemed non-responsive.

The evaluation panel reviewed E-Z-Go's bid and recommended contract award to E-Z-Go.

Even though Yamaha's bid response was deemed nonresponsive, Purchasing staff has reviewed Yamaha's bid amount and compared it with E-Z-Go. E-Z-Go's bid is lower.

Vendor	Bid Amount	Interest Rate
E-Z-Go	\$1,055,671.80	3.75%
Yamaha	\$1,089,511.00	4.84%

If you have any questions about the bid or the bid responses, please contact Cynthia Garcia at 817-392-8525.

**David Cooke**  
**City Manager**