

**To the Mayor and Members of the City Council****March 3, 2020**

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SUBJECT: CHANGING “CITIZEN PRESENTATIONS” TO “PUBLIC PRESENTATIONS” ON THE CITY COUNCIL MEETING AGENDA

This Informal Report addresses the mechanics of changing the title “Citizens Presentations” to “Public Presentations”.

The section of the Council’s agenda currently entitled “Citizen Presentations” is provided for individuals or groups to address the City Council on items that are not listed on the agenda for action by the City Council. “Citizen Presentations” has been the title since at least 1968, which is the oldest Rules of Procedure that the City has on file.

It was proposed that the title be changed to “Public Presentations,” which is consistent with terminology used in a recently enacted provision in the Open Meetings Act. See Tex. Gov’t Code § 551.007 (“each member of the public who desires to address the body . . .”).

Changing the name will require approval of a formal amendment to the City Council Rules of Procedure as well as making technical changes to the Council meeting software systems and related paper documents. It will also require an update to the Speaker Card system, and the template in Granicus. References to “Citizen Presentations” on the City Website will need to be revised.

If Council would like to move forward with this change, a Resolution revising the City Council Rules of Procedure will be placed on the March 17th City Council agenda for your consideration. If approved, the change to the caption “Public Presentations” will be implemented on the March 24th City Council agenda.

If you have any questions please contact Mary J. Kayser, City Secretary, at 817-392-6161.

David Cooke
City Manager