

# Mayor and Council Communication

**DATE:** 02/18/20

**M&C FILE NUMBER:** M&C 20-0071

**LOG NAME:** 13P19-000036 JET VAC & VACUUM TANKER SKR WATER

**SUBJECT**

Authorize the Execution of an Agreement with Ace Pipe Cleaning, Inc., for Jet-Vac and Vacuum Tanker Truck Waste Pumping in an Annual Amount Up to \$300,000.00 and Authorize Four One-Year Renewal Terms for the Water Department (ALL COUNCIL DISTRICTS)

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**RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an Agreement with Ace Pipe Cleaning, Inc., for jet-vac and vacuum tanker truck waste pumping in an annual amount up to \$300,000.00 and authorize four one-year renewal terms for the Water Department.

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**DISCUSSION:**

The Water Department approached the Purchasing Division to procure for a annual agreement for on-call, emergency jet-vac and vacuum tanker truck waste pumping, pipe plugging and debris disposal services for water plants, wastewater plants, wastewater lift stations and wastewater meter stations located throughout the City.

The ITB consisted of detailed specifications describing jet-vac and vacuum tanker truck utilization requirements including debris tank minimum capacity by cubic yard, suction blower and pumper capacity according to gallons per minute (gpm) and flow rate pounds per square inch (psi). The Water Department certifies that the bid received from Ace Pipe Cleaning, Inc. meet the specifications for the items and services being awarded. Jet-vac and vacuum tanker truck waste pumping services will be ordered as needed based on price and availability to ensure the City's needs are met.

The ITB was advertised in the Fort Worth Star Telegram on October 2, 2019, October 9, 2019, October 16, 2019 and October 23, 2019. The Purchasing Division solicited thirty-six (36) vendors from the City's purchasing database system. The City received one (1) response.

Staff recommends awarding a contract to Ace Pipe Cleaning, Inc. with four options to renew. The bid was evaluated based on the lowest responsible bidder. Staff found pricing to be fair and reasonable. No guarantee was made that a specific amount of services would be purchased.

MWBE Office- A waiver of the goal for M/WBE subcontracting requirements was requested by the Purchasing Division and then approved by the MWBE Office, in accordance with the MWBE or BDE Ordinance, because the purchase of goods or services is from sources where contracting or supplier opportunities are negligible.

Administrative Change Order-An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient have been appropriated.

Agreement terms- Upon City Council approval, the initial term of this Agreement shall begin on the date of City Council approval and end on September 30, 2020.

Renewal Terms- This Agreement may be renewed at the City's option for four one-year terms. This action does not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms. Staff anticipated that the costs for each renewal term shall be approximately \$300,000.00 per year.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation and award of the contract, funds are available in the current operating budget of the Water & Sewer Fund. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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