City of Fort Worth, Texas Mayor and Council Communication

DATE: 01/14/20

M&C FILE NUMBER: M&C 20-0007

LOG NAME: 13PAMEND EQUIPMENT RENTAL CC WATER

SUBJECT

Authorize Amendment to Purchase Agreement for Equipment Rentals with Herc Rentals Inc. to Increase the Annual Amount by \$100,000.00 for a New Annual Amount of Up to \$200,000.00 for All City Departments Using a US Commodities Cooperative Contract (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to the purchase agreement for equipment rentals with Herc Rentals Inc. to increase the annual amount by \$100,000.00 for a new annual amount of up to \$200,000.00 for all City Departments using US Communities Contract No. 2019000318.

DISCUSSION:

In March 2018, the Park & Recreation Department contacted the Purchasing Division to enter into an agreement for the rental of various types of equipment using a cooperative agreement. The Park & Recreation Department requested use of the agreement for the rental of an excavator to assist with the current repair of irrigation leaks. Code Compliance, Property Management, Information Technology Solutions, Public Events and the Water Department have begun utilizing the agreement when needed equipment was not available from other contracted vendors. The use of the agreement by additional departments requires additional funding.

M/WBE OFFICE - A MBE/SBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. Tarrant County Cooperative Contracts have been competitively bid to increase and simplify the purchasing power of government entities.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

RENEWAL OPTIONS -This Agreement may be renewed in accordance with the terms and conditions of US Communities Contract No. 2019000318 or applicable successive US Communities contracts for the same services at the City's option. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as appropriated, of the participating departments and that prior to an expenditure being made, the department has the responsibility to validate the availability of funds.

| Submitted for City Manager's Office by: | Kevin Gunn | 2015 |
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