

Mayor and Council Communication

DATE: 03/11/25

M&C FILE NUMBER: M&C 25-0204

LOG NAME: 19CIRRO ENERGY 2024

SUBJECT

(ALL) Authorize Acceptance of a Donation for the Neighborhood Services Department in the Amount of \$10,000.00 from Cirro Energy for the Purpose of Supporting the Utility Assistance Program and Adopt Appropriation Ordinance

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize acceptance of a donation for the Neighborhood Services Department in the amount of \$10,000.00 from Cirro Energy for the purpose of supporting the utility assistance program; and
 2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Special Donations LTD Fund, in the amount of \$10,000.00, from donation provided by Cirro Energy, for the purpose of funding the Neighborhood Services Donation project (City Project No.S00150).
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DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to: (1) authorize acceptance of a donation from Cirro Energy and (2) authorize increasing estimated receipts and appropriations in the Grant Funds in the amount of \$10,000.00.

As part of a settlement agreement, Cirro Energy was ordered by the Public Utility Commission of Texas to donate \$10,000.00 to the City's Utility Assistance Program (Docket No. 56637) and the amount was received by the City. The Neighborhood Services Department Community Action Partners (CAP) will use these funds for payment of past due utility bills of Cirro Energy customers of low income households with the following guidelines:

1. To qualify for utility assistance, the applicant must be individually qualified under Comprehensive Energy Assistance Program (CEAP) grant regulations and program guidelines
2. Income qualification for eligibility will be at maximum Federal Poverty Income Guidelines prescribed by CEAP grant
3. Applicant must be either a citizen of the United States (U.S.) or a permanent resident of the U.S.
4. Maximum disbursement will not exceed \$2,400.00 per beneficiary per calendar year
5. If applicant is eligible for utility assistance under CEAP, they should not be able to use these funds for further assistance
6. Neighborhood Services Department Director has to approve all disbursements

The funds for utility assistance donations will be used citywide.

A Form 1295 is not required because: This contract will be with an electric utility: Cirro Energy

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Neighborhood Services Donation project within the Special Donations LTD Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be appropriated in the Special Donations LTD Fund for the Neighborhood Services Donation project. Prior to any expenditure being incurred, the Neighborhood Services Department has the responsibility of verifying the availability of funds.

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