

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 02/27/24 M&C FILE NUMBER: M&C 24-0173

LOG NAME: 60LAIMUF- WESTWOOD

SUBJECT

(CD 2, CD 3, CD 6, CD 7, CD 9, CD 10 and CD 11) Authorize Execution of a Professional Services Agreement with Westwood Professional Services, Inc. in the Amount of \$169,980.00 for the Landscape Assessment and Improvements at Multiple Utility Facilities Project, and Adopt Appropriation Ordinance to Effect a Portion of Water’s Contribution to Fiscal Years 2024-2028 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of an agreement with Westwood Professional Services, Inc. in the amount of \$169,980.00 for Landscape Assessment and Improvements at Multiple Utility Facilities project; and
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Water and Sewer Capital Projects Fund in the amount of \$201,980.00, transferred from available funds within the Water and Sewer Fund, for the purpose of funding the Landscape Assessment and Improvements at Multiple Utility Facilities project (City Project No. 105029) to effect a portion of Water’s contribution to Fiscal Years 2024-2028 Capital Improvement Program.

DISCUSSION:

This Mayor and Council Communication (M&C) is to authorize a contract with Westwood Professional Services, Inc., in the amount of \$169,980.00 for the landscape assessment and recommended improvements at multiple utility facilities. The Fort Worth Water utility owns and operates multiple water and wastewater treatment, pumping, storage and metering facilities. In alignment with the goals of the Mayor's Good Natured Greenspace Initiative, the utility would like to improve the appearance of existing facilities that are located in high visibility areas, without negatively impacting the maintenance or operation of existing underground piping or infrastructure, or the ability to expand existing facilities in the future.

The following facilities have been identified for evaluation and landscaping improvements:

Facility Name and Description	Facility Type	Facility Address	Council District
Northside Pump Station and Tank	Water	3213 NW 27 th Street	2
Stagecoach Pump Station and Tank	Water	8608 West Freeway	3
McCart Pump Station and Tank	Water	8889 McCart Avenue	6
Westside Pump Station	Water	3731 Camp Bowie Blvd	7
Castle Circle Lift Station	Sewer	9101 Heron Drive	7
Dosier Creek Lift Station	Sewer	9241 Boat Club Road	7
Meadow Lakes Lift Station	Sewer	4705 Homelands Way	7
Russom Ranch Pump Station	Water	5300 Woodway Drive	9
North Beach Pump Station and Tank	Water	4707 Ray White Road	10
Southside Pump Station and Tank	Water	3739 Gordon Avenue	11

In addition to the contract amount, \$32,000.00 (Water: \$22,000.00; Sewer: \$10,000.00) is required for material testing. This project will have no impact on the Water Department’s operating budget when completed.

It is the practice of the Water Department to appropriate its CIP plan throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants. The actions in the M&C will appropriate funds in support of the Water Department’s portion of the City of Fort Worth’s Fiscal Years 2024-2028 Capital Improvement Program, as follows:

60LAIMUF- WESTWOOD

Capital Fund Name	Project Name	FY2024 CIP Appropriations	Authority	Budget Change (Increase/Decrease)	Revised FY2024 Budget
W&S Capital Projects – Fund 56002	105029 - LS A&I Multiple Utility Fac	\$0.00	This M&C	\$201,980.00	\$201,980.00

Funding is budgeted in the Transfer to Water/Sewer account of the Sewer operating budget for both the Water and Sewer parts of this project for the purpose of funding the Landscape Assessment and Improvements at Multiple Utility Facilities project within the Water & Sewer Capital Projects Fund.

Appropriations for Landscape Assessment and Improvements at Multiple Utility Facilities are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects - Fund 56002	\$0.00	\$201,980.00	\$201,980.00
Project Total	\$0.00	\$201,980.00	\$201,980.00

*Numbers rounded for presentation purposes.

BUSINESS EQUITY: Westwood Professional Services, Inc. is in compliance with the City’s Business Equity Ordinance by committing to five percent MWBE participation on this project. The City’s MWBE goal on this project is five percent.

The project is located in COUNCIL DISTRICTS 2, 3, 6, 7, 9, 10 and 11.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Water & Sewer Fund, and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the LS A&I Multiple Utility Fac. project to support the above recommendations. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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