

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 02/27/24 M&C FILE NUMBER: M&C 24-0149

LOG NAME: 13PAMEND ITB 23-0042 ADULT SPORTS OFFICIALS LSJ PARD

SUBJECT

(ALL) Authorize an Amendment to CSCO No. 59515 with Flip Five Enterprise, LLC, for Adult Sports Officials to Increase the Annual Amount by \$25,000.00 for a New Annual Amount Not to Exceed \$125,000.00 for the Park and Recreation Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to CSCO No. 59515 with Flip Five Enterprise, LLC, for adult sport officials to increase the annual amount by \$25,000.00 for a new annual amount not to exceed \$125,000.00 for the Park and Recreation Department.

DISCUSSION:

On March 8, 2023, the Purchasing Division issued Invitation to Bid (ITB) No. 23-0042 to finalize an annual agreement for adult sports officials for Parks and Recreation Department (PARD). City Secretary Contract No. 59515 was executed on May 31, 2023, authorizing a purchase agreement with Flip Five Enterprise, LLC. for an annual amount of \$100,000.00.

PARD approached the Purchasing Division to increase the annual agreement amount to purchase additional sports official services to accommodate the increased volume of sports participants, giving PARD the necessary coverage to the sports league to finish their sports league seasons without any delays. Accordingly, staff is now requesting authorization to amend the existing agreement to increase the annual amount by an additional \$25,000.00, for a total amount not to exceed \$125,000.00.

Funding is budgeted in the Other Contractual Services account within the General Fund for the PAR Youth Athletics Program Department.

AGREEMENT TERMS - The current term of this agreement will expire on May 30, 2024 with four one-year renewal option remaining thereafter.

BUSINESS EQUITY - The initial estimated bid amount for this procurement was less than \$100,000.00, therefore, a Business Equity goal was not applicable.

The maximum amount allowed under this agreement citywide will be \$125,000.00, however, the actual amount used will be based on the need of the department and available budget.

This amendment will not change any other agreement terms or conditions of the contract.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to an expenditure being made, the Park & Recreation Department has the responsibility to validate the availability of funds.

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