

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 02/27/24 M&C FILE NUMBER: M&C 24-0146

LOG NAME: 13P ITB 24-0006 WATER DAMAGE MITIGATION KQ

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with Restoration Specialists LLC, and DRC Fort Worth LLC., dba ServPro of North Fort Worth for Water Damage Mitigation Services for the Water Department in an Annual Amount Up to \$300,000.00, and Authorize Four, One-Year Renewals

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive agreements with Restoration Specialists LLC, and DRC Fort Worth LLC., dba ServPro of North Fort Worth for water damage mitigation services for the Water Department in an annual amount up to \$300,000.00, and authorize four, one-year renewals.

DISCUSSION:

The Water Department approached the Purchasing Division for assistance with securing an agreement for water damage mitigation services on as-needed basis. The City of Fort Worth Water Department provides drying, cleaning, sanitizing, and related services in certain instances of a main water or sewage line break that affects residential properties in the City. Purchasing issued an Invitation to Bid (ITB) that consisted of specifications for residential water damage mitigation including the requirements for item moving, water extraction, drying, dehumidification, clean up, sanitizing and restoration.

The ITB was advertised in the *Fort Worth Star-Telegram* on November 15, 2023, November 22, 2023, November 29, 2023, December 6, 2023, December 13, 2023, December 20, 2023, December 27, 2023, January 3, 2024, and January 10, 2024. The City received four responses. However, upon evaluation, one bidder, Todo Seco, Inc. dba All Dry Services of Metro South, did not score at least 50% of the total available points for technical criteria and was deemed non-responsive in accordance with the bid documents.

An evaluation panel consisting of representatives from the Water and Transportation and Public Works Departments reviewed and scored the submittals using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Bidder	Evaluation Factors				
	a	b	c	d	Total Score
Todo Seco, Inc. dba All Dry Services of Metro South	13.0	8.7	7.5	Bidder did not score 50% of the technical points; therefore, cost was not evaluated	Bidder did not score 50% of the technical points; therefore, cost was not evaluated
Restoration Specialists, LLC.	15.0	11.3	7.5	35.0	68.83
RNDI Companies, Inc.	15.0	10.7	7.5	0	33.17
DRC Fort Worth LLC., dba ServPro of North Fort Worth	15.0	10.0	7.5	32.50	62.47

Best Value Criteria:

- a. Contractor’s availability of equipment and personnel to perform services
- b. Contractor’s qualifications and related experience
- c. Contractor’s time to respond to service requests
- d. Cost of service

After evaluation, the panel concluded that Restoration Specialists LLC, and DRC Fort Worth LLC., dba ServPro of North Fort Worth presented the best value. Therefore, the panel recommends that Council authorize an agreement with Restoration Specialists LLC, and DRC Fort Worth LLC., dba ServPro of North Fort Worth. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendor's bid met specifications.

Funding is budgeted in the Other Contractual Services account within the Water and Sewer Fund for the Water and Wastewater Warehouse Departments.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for four additional, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriate

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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