

# Mayor and Council Communication

**DATE:** 05/23/23

**M&C FILE NUMBER:** M&C 23-0428

**LOG NAME:** 21 21-00259 - T770 BOBCAT COMPACT TRACK LOADER PMD JA

## **SUBJECT**

(ALL) Authorize Purchase Agreement with Clark Equipment Company dba Bobcat Company for a T770 BOBCAT Compact Track Loader for an Amount Up to \$119,726.10 Using Sourcewell Cooperative Contract 040319-CEC for the Aviation Department

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## **RECOMMENDATION:**

It is recommended that the City Council authorize execution of purchase agreement with Clark Equipment Company dba Bobcat Company for a T770 Bobcat Compact track loader for an amount up to \$119,726.10 and authorize one one-year renewal option using Sourcewell cooperative contract 040319-CEC for the Aviation Department.

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## **DISCUSSION:**

The Aviation Department submitted an Equipment Purchase Request (EPR) to Property Management's Fleet Acquisitions team to purchase a T770 BOBCAT Compact Track Loader from Clark Equipment Company dba Bobcat Company. The track loader will be used for the repair and maintenance of the airport grounds at Spinks Airport.

The unit meets required specifications and is expected to operate satisfactorily during its service life of ten (10) years. Warranty information, manufacturers Statement of Origin and original sales invoice will accompany the unit upon delivery.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. Sourcewell Cooperative Contract 040319-CEC has been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas. Request for Proposal (RFP) #040319 opened on February 14, 2019 and closed on April 3, 2019. The RFP was advertised through the Biddingo e-Procurement Portal.

AGREEMENT TERMS - Upon City Council approval, the agreement will begin upon execution and end May 31, 2024 with one (1) one-year renewal option to correspond with the term of the cooperative contract. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms. Staff anticipates that the costs for renewal years shall remain approximately the same as the initial year.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant Law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

BUISNESS EQUITY - an M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or other public entity.

DELIVERY - The new unit will be delivered within 150 days after receipt of a purchase order.

Funding is budgeted in the Aviation Department's Municipal Airport Capital Project Fund for the purpose of funding the 55FWS Liquid Sprayer Purchase project, as appropriated.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capial budget, as previously appropriated in the Municipal Airport Capital Proj Fund for the 55FWS Liquid Sprayer Purchase project to support the approval of the above recommendation and execution of the purchase agreement. Prior to an expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds.

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