

# Mayor and Council Communication

**DATE:** 05/23/23

**M&C FILE NUMBER:** M&C 23-0402

**LOG NAME:** 13PILA HOUSEHOLD HAZARDOUS WASTE DISPOSAL CODE ML

## **SUBJECT**

(ALL) Authorize Execution of a Purchase Agreement with Clean Environmental Solutions, Inc. in an Annual Amount Up to \$466,000.00 for Household Hazardous Waste Collection, Recycling, Disposal, and Other Related Program Services for the Code Compliance Department Using an Interlocal Agreement

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## **RECOMMENDATION:**

It is recommended that City Council authorize the execution of an agreement with Clean Earth Environmental Solutions, Inc. in an annual amount up to \$466,000.00 and authorize two consecutive, one-year renewal options for household hazardous waste collection, recycling, disposal, and other related program services for the Code Compliance Department using Dallas County Interlocal Agreement No. 2020-009-6849

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## **DISCUSSION:**

The Code Compliance (Code) Department approached the Purchasing Division about entering into an agreement for household hazardous waste collection, recycling, disposal, and other related program services using an Interlocal Agreement. Code will use this agreement to supplement current household hazardous waste collection, recycling, disposal, and other related program services agreements when certain aspects of a project are beyond the scope of the current annual agreements.

State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item or service. Dallas County Cooperative Contracts have been competitively bid to increase and simplify the purchasing power of government entities. Dallas County issued Request for Proposals No. 2020-009-6849 in April 2020 and received three responses. The bid was advertised in the *Daily Commercial Record* on March 26, 2020 and April 2, 2020.

**DIVERSITY & INCLUSION** - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

**AGREEMENT TERMS** - Upon City Council approval, the agreement will begin upon execution and end on July 6, 2023, with two (2) one-year renewal options to correspond with the terms of the Interlocal Agreement. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

**ADMINISTRATIVE CHANGE ORDERS** - An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant Law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

This amount is budgeted in the Code Compliance Department rollup within the Solid Waste Fund. The FY23 year cost will not exceed \$466,000.00. Funding is budgeted in Solid Waste Fund, as appropriated. The remaining years will include cost increases and will be budgeted accordingly in FY24 & FY25.

The agreement serves ALL COUNCIL DISTRICTS.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Solid Waste Fund. Prior to an expenditure being made, the Code Compliance Department has the responsibility to validate the availability of funds.

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