

Mayor and Council Communication

DATE: 04/25/23

M&C FILE NUMBER: M&C 23-0302

LOG NAME: 13PCOOP EQUIP AND TOOL SERVICES ML PARD

SUBJECT

(ALL) Authorize Purchase Agreement with Sunbelt Rentals, Inc in the Annual Amount of \$1,010,350.00 for Equipment and Tool Rental Services Using Omnia Partners Cooperative Contract R200601 for the Property Management, Public Events, TPW, Police, Aviation, Water, and Park and Recreation Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of a purchase agreement with Sunbelt Rentals, Inc in the annual amount of \$1,010,350.00 and authorize two consecutive one-year renewal options for the same annual amount for equipment and tool rental services using Omnia Partners Cooperative Contract R200601 for the Property Management, Public Events, TPW, Police, Aviation, Water, and Park and Recreation Departments and authorize two consecutive one-year renewal options.

DISCUSSION:

The Property Management, Public Events, TPW, Police, Aviation, Water, and Park and Recreation Departments approached the Purchasing Division to finalize an agreement with Sunbelt Rentals, Inc., for rental services of equipment and tools using Omnia Partners Cooperative Contract R200601.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the items. Omnia Partners contracts have been competitively bid to increase and simplify the purchasing power of government entities. Request for Proposals (RFP) number 20-06 was issued on March 18, 2020 and advertised in *Houston Chronicle*. The RFP opened on July 14, 2020.

DIVERSTIY & INCLUSION - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

AGREEMENT TERMS - Upon City Council approval, the agreement will begin upon execution and end on October 23, 2023, with two (2) one-year renewal options to correspond with the term of the cooperative contract. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms. Staff anticipates that the costs for renewal years shall remain approximately the same as the initial year.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant Law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Approval of this M&C authorizes the City to spend up to \$1,010,350.00 per year with Sunbelt Rentals, Inc; however, the actual first year spend is anticipated to be \$808,266.42 based on current budget allocations. Actual usage in any term can be up to the authorized amount and will be dependent upon actual appropriations for this purpose in the departments' budgets. The annual department allocation for this agreement is:

Department	Annual Amount
Property Management	\$234,764.00
Public Events	\$70,000.00
Police	\$25,000.00
Aviation	\$32,602.42
Water	\$49,900.00
Park & Recreation	\$363,000.00
Transportation Public Works	\$33,000.00

Funding is budgeted in the participating departments operating funds.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

<u>Submitted for City Manager's Office by:</u>	Reginald Zeno	8517
	Jesica McEachern	5804
<u>Originating Business Unit Head:</u>	Reginald Zeno	8517
	Dave Lewis	5717
<u>Additional Information Contact:</u>	Jo Ann Gunn	8525
	Martha Lopez	2059