

Mayor and Council Communication

DATE: 02/14/23

M&C FILE NUMBER: M&C 23-0110

LOG NAME: 21FIRE STATION 15 REMODEL DESIGN

SUBJECT

(CD 2 / Future CD 2) Authorize Execution of an Architectural Services Agreement with Elements of Architecture, Inc., in the Amount of \$131,760.00, for a Total Project Cost of \$3,004,000.00 for the Fire Station 15 Project

RECOMMENDATION:

It is recommended that the City Council authorize execution of an Architectural Services Agreement with Elements of Architecture, Inc., in the amount of \$131,760.00, for a total project cost of \$3,004,000.00. for the Fire Station 15 project, (City Project No. 104060).

DISCUSSION:

(CD 2 / Future CD 2) The purpose of this Mayor and Council Communication (M&C) is to recommend that the City Council authorize execution of an Architectural Services Agreement with Elements of Architecture, Inc., in the amount of \$131,760.00. City Council authorized (M&C 21-0265) issuance of tax notes for the several purposes, including rehabilitation and renovations of fire stations.

Staff administratively executed a contract with Elements of Architecture, Inc. to conduct a conditions assessment of 10 existing fire stations. Elements of Architecture, Inc. is one of the firms selected for annual architectural service agreements with the City, (M&C 22-0222). This conditions assessment prioritized the stations, and Fire Station 15 was chosen as the first for implementation. This project will rehabilitate the station, extending its service life for several years.

The overall project design budget for the Project is as follows:

| PROJECT COST | Amount |
|---|-----------------------|
| Architectural Services Agreement | \$131,760.00 |
| Construction Cost | \$2,370,000.00 |
| Administrative Costs: Staff Time, Programing, IT, Security, Materials Testing, Contingency, Temp Relocation, Etc. | \$502,240.00 |
| TOTAL PROJECT DESIGN COST | \$3,004,000.00 |

On April 13, 2021, Mayor and Council Communication (M&C 21-0265), the City Council authorized the issuance of Series 2021C Tax Notes and appropriation of proceeds for the purpose of paying costs related to certain capital projects, one of which is Fire Station 15 Rehabilitation and Renovations for a total design and construction budget of \$3,004,000.00.

Funding is budgeted in the Fire Public Safety Department's Tax Note 2021 C Fund for the purpose of funding the Fire Station 15 project, as appropriated.

Waiver of Building Permits - In accordance with the City Code of Ordinances, Part II, Chapter 7-1 Fort Worth Building Administrative Code, Section 109.2.1, Exception 2; "Work by non-City personnel on property under the control of the City of Fort Worth shall be exempt from the permit fees only if the work is for action under a contract that will be or has been approved by City Council with notes in the contract packages stating the fee is waived."

Office of Business Diversity - "Elements of Architecture, Inc. is in compliance with the City's Business Equity Ordinance by committing to 20% Business Equity participation on this project. The City's Business Equity goal on this project is 20%. Additionally, Elements of Architecture, Inc. is a certified WBE firm" per the compliance memo.

This project is located in COUNCIL DISTRICT 2 / FUTURE COUNCIL DISTRICT 2.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Tax Note 2021 C Fund for

the Fire Station 15 project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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Expedited