

Mayor and Council Communication

DATE: 01/10/23

M&C FILE NUMBER: M&C 23-0033

LOG NAME: 21OFF ROAD HEAVY EQUIPMENT - LH PMD

SUBJECT

(ALL) Authorize a Non-Exclusive Purchase Agreement with Associated Supply Company, Inc., for Heavy-Duty Off-Road Equipment in an Annual Amount Up to \$900,478.00, and Authorize Two Consecutive One-Year Renewal Options for the Same Annual Amount for various Departments through the Property Management Department Using Buy Board Cooperative Contract 685-22

RECOMMENDATION:

(ALL) Authorize a Non-Exclusive Purchase Agreement with Associated Supply Company, Inc., for Heavy-Duty Off-Road Equipment in an Annual Amount Up to \$900,478.00, and Authorize Two Consecutive One-Year Renewal Options for the Same Annual Amount for various Departments through the Property Management Department Using Buy Board Cooperative Contract 685-22

DISCUSSION:

Approval of this Mayor and Council Communication will provide Property Management (PMD) purchasing authority through Buy Board cooperative contract 685-22 to assist City Departments replace outdated and unreliable heavy-duty off-road equipment that has exceeded its useful life and can no longer be economically maintained. PMD staff evaluated Buy Board contract 685-22 and found that it meets the requirements for various heavy-duty off-road equipment the City of Fort Worth is needing to purchase for various departments. Warranty information, manufacturer's Statement of Origin and original sales invoice will accompany the new unit upon acceptance and delivery. The old units will be sold at auction upon delivery and acceptance of the new equipment. Prices under the Buy Board contract 685-22 were compared and a discount will be applied under the contract.

AGREEMENT TERMS - Upon City Council's approval, this agreement shall begin upon execution and expire on November 30, 2023.

RENEWAL TERM - This agreement may be renewed automatically for up to (2) two one-year terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

COOPERATIVE PURCHASE - State law provides that a local government purchasing items under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. Buy Board contracts were competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

M/WBE OFFICE - A business equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds will be available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund, Vehicle and Equipment Replacement Fund, Solid Waste Capital Projects Fund, Tax Notes 2020 Fund and the Municipal Airport Capital Projects Fund to support the approval of the above recommendation and execution of the purchase agreement. Prior to an expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dana Burghdoff 8018

Originating Business Unit Head: Steve Cooke 5134

Additional Information Contact: Denise Garcia 6787
Laurena Hamilton 5122