

Mayor and Council Communication

DATE: 11/08/22

M&C FILE NUMBER: M&C 22-0894

LOG NAME: 06DOOR TO DOOR

SUBJECT

(ALL) Adopt Ordinance to Amend the Code of the City of Fort Worth, Chapter 2, Article XII, "Fee Schedules" Section 2-231 and Chapter 7, Article I, Building Administrative Code, Section 7-1 to Remove the Door to Door Vendor Registration Fee and to Apply the Technology Fee to All Permits Related to Development, Zoning and Platting

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached ordinance to update the City Code, Chapter 2, Article XII, to (a) delete the fee for permits for Door to Door vendors and (b) add a technology fee to all permits and applications; and
 2. Amend the City Code, Chapter 7, Article I, Building Administrative Code, Part 2, Section 119, Table No. 1-B, Item 3 to read "Technology Fee applicable to all Permits".
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DISCUSSION:

Ordinance 21190-04-2014 included a \$50.00 fee for Door to Door Vendor registrations. This fee is in direct conflict with Chapter 20, Article IV, Division I, Door-To-Door Vendors of the City Code. In reference to Door to Door Vendors Section 20-143 states that "No registration fee shall be charged for the issuance of a registration certificate." The conflict was identified through an internal audit and since identified no fee has been charged for the Door to Door Vendor registrations. In order to resolve this conflict it is recommended that the fee for Door to Door registrations included in the City Code, Chapter 2, Article XII be removed.

In August 2016 the City Council adopted Ordinance 22372 and 22373 which adopted a Technology Fee, the proceeds of which are in a Special Purpose Fund and are dedicated to making technology improvements and upgrades to the permitting and development process. Since that time technology has played a much more crucial role in the application and processing of all types of permits in the Development Services Department, particularly now that applications are all available online. It is recommended that the technology fee be applied to all permits and applications. The fee revenues would be available for use by the Development Services Department to undertake improvements and upgrades to the permitting and development process. As a result, it is recommended the City amend the City Code, Chapter 7, Article I, Building Administrative Code, Part 2, Administration and Enforcement, Section 119, "Fee Tables" to amend Table No. 1-B, Item 3 to read "Technology Fee applicable to all Permits".

This M&C does not request approval of a contract with a business entity.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Financial Management Services Director certifies that this action has no material effect on City funds.

Submitted for City Manager's Office by: Dana Burghdoff 8018

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Additional Information Contact: