

Mayor and Council Communication

DATE: 10/11/22

M&C FILE NUMBER: M&C 22-0838

LOG NAME: 13P22-0182 TELEDYNE API OZONE EQUIPMENT, PARTS, REPAIR AR WTR

SUBJECT

(ALL) Authorize Purchase Agreement with GS O3 Services, LLC. for Teledyne Advance Pollution Instrumentation Ozone Equipment, Parts, and Repairs for the Water Department in an Annual Amount Up to \$204,000.00 for the Initial Term and Authorize Five One-Year Renewal Options for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize purchase agreement with GS O3 Services, LLC. for teledyne advance pollution instrumentation ozone equipment, parts, and repairs for the Water Department in an annual amount up to \$204,000.00 for the initial term and authorize five one-year renewal options for the same annual amount.

DISCUSSION:

The Water Department approached the Purchasing Division to procure an annual agreement for Teledyne Advance Pollution Instrumentation (API) ozone equipment, parts, and repair services. The City of Fort Worth (City) will utilize this agreement to purchase services and parts for ozone monitoring equipment associated with the water/wastewater treatment and pumping facilities throughout the City.

In order to procure these services, Purchasing staff issued Invitation to Bid (ITB) No. 22-0182. The ITB consisted of detailed specifications describing the qualifications and certifications required to perform the services, repair and part requirements. The ITB was advertised in the *Fort Worth Star-Telegram* on July 13, 2022, July 20, 2022, and August 3, 2022. A sole response was received.

An evaluation panel consisting of representatives from the Water and Property Management Departments evaluated and scored the responses using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Bidders	Evaluation Criteria				
	a	b	c	d	Total Score
GS O3 Services, LLC	18.0	12.0	11.0	30.0	71.0

Best Value criteria:

- A) Contractor's Qualifications, Experience, and References
- B) Availability of Resources to Provide Services (personnel and equipment)
- C) Contractor's Ability to Meet the City's Needs
- D) Cost of service

After evaluation, the panel concluded that GS O3 Services, LLC. presents both the best value and the necessary coverage for the City. Therefore, the panel recommends that Council authorize agreements with GS O3 Services, LLC. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendor bids met specifications.

FUNDING: The maximum annual amount allowed under this agreement will be \$204,000.00, however the actual amount used will be based on the need of the department and available budget. Funding will be budgeted in Other Contractual Services account within the Water & Sewer Operating Fund for Fiscal Year 2023.

BUSINESS EQUITY: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, the agreement will begin upon execution and will end one year from that date.

RENEWAL OPTIONS: This agreement may be renewed for up to five (5) one-year terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and adoption of the Fiscal Year 2023 Budget by the City Council, funds will be available in the Fiscal Year 2023 operating budget, as appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

<u>Submitted for City Manager's Office by:</u>	Reginald Zeno	8517
	Dana Burghdoff	8018
<u>Originating Business Unit Head:</u>	Anthony Rousseau	8338
	Christopher Harder	5020
<u>Additional Information Contact:</u>	Cynthia Garcia	8525
	A'ja Robertson	8585