

Mayor and Council Communication

DATE: 09/27/22

M&C FILE NUMBER: M&C 22-0775

LOG NAME: 20BOWMAN ROBERTS RD SIDEWALK PROJECT

SUBJECT

(CD 2) Authorize Execution of an Engineering Services Agreement with Halff Associates, Inc., in the Amount of \$129,986.00 for Bowman Roberts Road Sidewalk Project (2018 Bond Program)

RECOMMENDATION:

It is recommended that the City Council authorize execution of an Engineering Services Agreement with Halff Associates, Inc., in an amount of \$129,986.00 for the Bowman Roberts Road Sidewalk project (City Project No.104216).

DISCUSSION:

This Mayor and Council Communication (M&C) will authorize the execution of an Engineering Services Agreement with Halff Associates, Inc. in the amount of \$129,986.00 for the Bowman Roberts Road Sidewalk project (City Project No.104216).

The project includes design plans and specifications for sidewalk improvements on Bowman Roberts Road from Corral Reef Drive to Ten Mile Bridge Road (City Project No. 104216). The contract scope for this project includes new sidewalk, new ADA Ramps and access to Greenfield Elementary School in Eagle Mountain-Saginaw Independent School District. The project will include any needed right-of-way acquisition.

In April 2020, the Transportation and Public Works Department (TPW), Capital Delivery Division, published a Request for Qualifications (RFQ) for various engineering consulting services. Category 16 – Specialty Area – Pedestrian/Bicycle Facility Development Task Order Contracts was utilized for this selection. An evaluation team of City staff subject matter experts from the Capital Delivery Division of TPW scored the submitted SOQ's based on company experience, prior projects, workload and team experience. A pool of nine (9) firms were prequalified for Category 16 – Specialty Area – Pedestrian/Bicycle Facility Development. Multiple contracts will be awarded in this category and the highest scoring firm based on the July 9, 2020 attachment was selected for the largest project.

Funding for the Bowman Roberts Road Sidewalk project is summarized in the table below:

Fund	Existing Funding	Project Total
34018 – 2018 Bond Program	\$300,000.00	\$300,000.00
Project Total	\$300,000.00	\$300,000.00

This project is included in the 2018 Bond Program. Available resources within the General Fund will be used to provide interim financing until debt is issued. Once debt associated with the project is sold, bond proceeds will reimburse the General Fund in accordance with the statement expressing official Intent to Reimburse that was adopted as part of the ordinance canvassing the bond election (Ordinance No. 23209-25-2018) and subsequent actions taken by the Mayor and Council.

Funding is budgeted in the TPW Dept Highway & Streets Department Department's 2018 Bond Program Fund for the purpose of funding the Bowman Roberts Road Sidewalk project, as appropriated.

Compliance with the City's Business Equity Ordinance has been achieved by the following method:Halff Associates Inc is in compliance with the City's Business Equity Ordinance by committing to 7% Business Equity participation on this project. The City's Business Equity goal on this project is 7%.

This project is located in COUNCIL DISTRICT 2.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the 2018 Bond Fund for the Bowman Roberts Rd Sidewalk project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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