

Mayor and Council Communication

DATE: 09/27/22

M&C FILE NUMBER: M&C 22-0770

LOG NAME: 2022 UNIVERISTY DR. FROM TRAIL DR. TO W. ROSEDALE ST.

SUBJECT

(CD 7 and CD 9) Authorize Execution of an Engineering Services Agreement with Dunaway Associates, LLC in an Amount Not to Exceed \$1,135,589.00 for the University Drive from Trail Drive to West Rosedale Street Project

RECOMMENDATION:

It is recommended that the City Council authorize execution of an engineering services agreement with Dunaway Associates, LLC for design services, environmental clearance, utility coordination and construction assistance services for the University Drive from Trail Drive to West Rosedale Street Project (City Project No. 102497) in an amount not to exceed \$1,135,589.00.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize an engineering services agreement with Dunaway Associates, LLC. This agreement will provide for engineering services required to produce design plans, environmental impact study, cost estimates, bidding services, and construction management for the construction of the University Drive from Trail Drive to West Rosedale project.

On June 8, 2021, an Advance Funding Agreement (AFA) (M&C 21-0403) with Texas Department of Transportation (TXDOT) was authorized by City Council in the amount of \$8,083,595.00, with \$7,699,106.00 in Federal funds, and \$1,616,719.00 of City participation provided by Transportation Development Credits, for the University Drive from Trail Drive to West Rosedale Street project.

To meet the Federal requirements, a Request for Qualifications (RFQs) process was conducted to select an engineering firm. This RFQs was advertised in both Fort Worth and Dallas newspapers in January 2022. On February 17, 2022, the City received seven (7) Statement of Qualifications (SOQs) from firms across Dallas-Fort Worth metroplex. A panel of four staff members from Transportation and Public Works reviewed the SOQs. A condition of receiving the federal funds for design is the requirement for a "two-step" RFQ process. The Initial Step 1 ranking was based on the written responses provided by the engineering firms. The top three firms from Step 1 were selected for in-person interview/presentations. Scoring for Step 2 is solely based on the in-person interview/presentation. The three highest ranked firms were selected for interviews were Dunaway Associates, LLC, Aguirre and Fields, LP, and Pacheco Koch Consulting Engineers, Inc.

Engineering Firm	Final Step 2- Interview Ranking
Dunaway Associates, LLC	1
Aguirre and Fields, LP	2
Pacheco Koch Consulting Engineers, Inc.	3

Engineering Firm	Initial Step 1-RFQ Ranking
Aguirre and Fields, LP	1
Pacheco Koch Consulting Engineers, Inc.	2

Engineering Firm	Initial Step 1-RFQ Ranking
Dunaway Associates, LLC	3
Half Associates, Inc.	4
Cobb, Fendley & Associates, Inc.	5
EJES, Inc.	6
Peloton Land Solutions	7

Dunaway Associates LLC was ranked the highest after the interview process was completed. Documentation was submitted to TXDOT for approval on May 22, 2022 and the City obtained authorization to begin contract negotiations on May 28, 2022. After negotiations were completed the City obtained authorization from TXDOT on August 2, 2022 to award the engineering contract.

The project scope includes sidewalks wayfinding signage, traffic signal and illumination improvements, ADA accessible bus stops and landscaped medians with irrigation. The AFA approves funding for design, construction, local government project management and state direct costs for the project. The anticipated construction bid date is Fall 2025.

Business Equity: Compliant to the Business Equity Ordinance no Goal was set by DVIN because it is a Texas Department of Transportation (TXDOT) project.

This project is located in Council District 7 and 9.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Grants Cap Projects Federal Fund for the University Drive from Trail-Rosedale project to support the approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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