

# Mayor and Council Communication

**M&C FILE NUMBER: M&C 22-0747**

**SUBJECT**

**RECOMMENDATION:**

**DISCUSSION:**

Bidders	Evaluation Criteria						
	a	b	c	d	e	Total Score	Rank
EnergyWatch dba WatchWire LLC	12.00	7.20	17.00	18.00	18.40	72.60	1
THG Energy Solutions LLC	8.70	6.20	10.80	11.20	35.00	71.90	2
Energy CAP LLC	10.50	7.00	14.40	13.80	3.46	49.16	3
Brightly Software Inc	10.20	7.00	13.60	13.60	1.72	46.12	4

FUNDING: The maximum amount allowed under this agreement will be \$119,230.00, however the actual amount used will be based on the need of

the department and available budget. The annual department allocation for this agreement is:

Fund	Department	Estimated Annual Amount	Account Name
General - 10100	Property Management	\$ 96,730.00	5330201 - Other Contractual
Special Purpose - 25002	Property Management	\$ 22,500.00	5330201 - Other Contractual

Funding is budgeted in the TPW Dept General Government Department's Special Purpose Fund for the purpose of funding the Resource Conservation Program project, as appropriated and will be budgeted in Other Contractual Services account within the General Fund for Fiscal Year 2023.

DVIN-BE: The initial estimated bid amount for this procurement was less than \$100,000.00, therefore a Business Equity goal was not applicable.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire on September 30th.

RENEWAL TERMS: This agreement may be automatically renewed for five (5) one-year renewal periods (October 1st to September 30th). This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Special Purpose Fund for the Resource Conservation Program project and upon adoption of the Fiscal Year 2023 Budget by City Council, funds will be available in the Fiscal Year 2023 operating budget, as appropriated, in the General Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Transportation & Public Works and Property Management Departments have the responsibility to validate the availability of funds.

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Expedited