

Mayor and Council Communication

M&C FILE NUMBER: M&C 22-0612

SUBJECT

RECOMMENDATION:

DISCUSSION:

The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Proposer	Evaluation Factors							
	a	b	c	d	e	f	Total Score	Rank
Advanced Glass Systems, Inc.	6.33	5.33	10.67	10.67	5.33	30	68.33	1

- (a) Contractor's experience
- (b) Contractor's references
- (c) Availability of resources to provide services
- (d) Contractor's approach to performing services
- (e) Contractor's ability to provide on-site (mobile) vehicle glass installations and repairs
- (f) Price

No guarantee was made that a specific amount of services would be purchased.

AGREEMENT TERMS: Upon City Council's approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: The Agreement may be renewed for four one-year renewal options for the same annual amount. The renewals do not require specific City Council approval as long as sufficient funds have been appropriated.

DIVERSITY AND INCLUSION (DVIN): The initial estimated bid amount for this procurement was less than \$100,000.00, therefore a Business Equity goal was not applicable.

ADMINISTRATIVE CHANGE ORDERS: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the Fleet and Equipment Serv Fund. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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