

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 08/23/22 M&C FILE NUMBER: M&C 22-0610

LOG NAME: 13P ITB 22-0143 LANDSCAPE IRRIGATION SERVICES MC WATER

SUBJECT

(ALL) Authorize Non-Exclusive Purchase Agreements with North Texas Hydromulching and Landscape Services, LLC and C.Green Scaping, LP for Landscape Irrigation Services for the Water Department in a Combined Annual Amount not to Exceed \$146,000.00, and Authorize Five One-Year Renewals Options in the Amount of \$175,200.00 for the First Renewal, \$210,240.00 for the Second Renewal, \$252,288.00 for the Third Renewal, \$302,746.00 for the Fourth Renewal and \$363,295.00 for the Fifth Renewal

RECOMMENDATION:

It is recommended that the City Council authorize non-exclusive purchase agreements with North Texas Hydromulching and Landscape Services, LLC and C.Green Scaping, LP for landscape irrigation services for the Water Department in a combined annual amount not to exceed \$146,000.00 and authorize five one-year renewals options in the amount of \$175,200.00 for the first renewal, \$210,240.00 for the second renewal, \$252,288.00 for the third renewal, \$302,746.00 for the fourth renewal and \$363,295.00 for the fifth renewal.

DISCUSSION:

The Water Department approached the Purchasing Division to procure landscape irrigation services. The services will be used where irrigation equipment and/or lines are damaged by City work crews during other construction, repair and installation projects on City owned/operated facilities, right-of-ways, storm water channels, citizen's homes, and industrial areas.

In order to procure these services, staff issued an Invitation to Bid (ITB). ITB No. 22-0143 consisted of detailed specifications outlining service expectations and performance. No guarantee was made that the City would purchase specific quantities. This bid was advertised in the *Fort Worth Star-Telegram* on June 22, 2022, June 29, 2022, July 6, 2022 and July 13, 2022. The City received three (3) responses.

An evaluation panel consisting of representatives of the Water and Transportation and Public Works departments reviewed and scored the submittals using Best Value criteria. The individuals scores were averaged for each criteria and the final scores are listed in the table below.

Bidders	Evaluation Criteria					
	a	b	c	d	Total Score	Rank
North Texas Hydromulch & Landscape Services, LLC	15.00	12.00	9.00	40.00	76.00	1
C.Green Scaping, LP	13.33	10.00	8.00	21.73	53.06	2
Lawn Patrol Service, Inc.	14.17	10.67	9.00	0.00	33.84	3

Bed Value criteria:

- a. Bidder's qualifications and references related to the scope of work;
- b. Bidder's ability to meet the City's timeframes requested in this bid;
- c. Bidder's ability to meet the City needs;
- d. Cost of Service.

After evaluation, the panel concluded that North Texas Hydromulching and Landscape Services, LLC and C.Green Scaping, LP presented the best value for the City. Therefore, the panel recommends that Council authorize this agreement to North Texas Hydromulching and Landscape Services, LLC and C.Green Scaping, LP. Based on the user department anticipated usage, staff recommends multiple non-exclusive agreements be awarded to the listed vendors to ensure demands are met in a timely manner. Under these non-exclusive agreements, departments will order services according to lowest cost and availability. Staff certifies that the recommended vendors bid met specifications.

Due to market volatility caused by supply chain disruptions, it may be necessary to increase the total compensation for each annual renewal term. Therefore, it is recommended that Council authorize a total compensation increase for the renewal terms, if exercised, of 20% each year. The total compensation for the initial term of the contracts shall not exceed \$146,000.00, \$175,200.00 for the first renewal, \$210,240.00 for the second renewal, \$252,288.00 for the third renewal, \$302,746.00 for the fourth renewal and \$363,295.00 for the fifth renewal.

FUNDING: The maximum amount allowed under this agreement for the initial term will be \$146,000.00, however the actual amount used will be based on the need of the department and available budget. The annual department allocation for this agreement is:

Department	Estimated Annual Amount	Account Name
Water	\$ 146,000.00	5330201 - Other Contractual Services

Funding is budgeted in the Water Department rollup within the Water and Sewer Fund.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire on September 30, 2022.

RENEWAL OPTIONS - The Agreement may be renewed for five (5) one-year renewal periods (October 1st to September 30th). This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water and Sewer Fund to support the approval of the above recommendation and award of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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Expedited