

Mayor and Council Communication

DATE: 08/23/22

M&C FILE NUMBER: M&C 22-0602

LOG NAME: 04AMEND MAYOR AND COUNCIL COMMUNICATION 19-0367 ORIGAMI RISK

SUBJECT

(ALL) Authorize an Amendment to Mayor and Council Communication 19-0367 to Increase the Annual Amount by \$40,850.00 and Execution of an Amendment to City Secretary Contract 53262 with Origami Risk, LLC for Additional Professional Services and Support in the Amount of \$40,142.00 for the Human Resources Department and the Water Department through the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to Mayor and Council Communication 19-0367 to increase the annual amount by \$40,850.00 and execution of an amendment to City Secretary Contract 53262 with Origami Risk, LLC to provide additional professional services and support in the amount of \$40,142.00 for the Human Resources Department and the Water Department through the Information Technology Solutions Department.

DISCUSSION:

On December 10, 2019, Mayor and Council Communication 19-0367 authorized execution of a Service Agreement with Origami Risk, LLC for a total of \$511,925.00 for a five year period for the Human Resources Department. City Secretary Contract (CSC) 53262, executed December 17, 2019, is Origami Risk Software License and Services Agreement to provide the Human Resources Department with a cloud-based Risk Management Information System (RMIS). CSC 53262 is managed by the Information Technology Solutions Department (ITS).

Mayor and Council Communication (M&C) 19-0367 states the amount authorized for year two and year three is \$99,450.00. In September 2021, the Water Department added three Claims Adjuster User licenses to the RMIS for a one-time cost of \$24,975.00 and maintenance for the licenses in the amount of \$6,750.00 annually. The maintenance costs for year three totaled \$106,200.00.

The proposed amendment to CSC 53262 will add a staging environment and ongoing support hours for the Water Department and implement two new data feeds, dashboards and reporting configuration for the RMIS. The one-time cost of the amendment is \$40,142.00 and additional annual maintenance cost is \$34,100.00.

M&C 19-0367 authorized the annual maintenance amount of \$101,700.00 for year four and year five of the contract. Beginning December 20, 2022, \$40,850.00 will be added to the annual RMIS software support and maintenance. The new annual amount for support will be \$142,550.00 for year four and year five of CSC 53262.

The new five-year total for CSC 53262 will be \$665,492.00.

Year	M&C 19-0367	CSC 53236-A1	CSC 53236-A1	Proposed Amendment	Proposed Amendment	Total by Year
		Maintenance	One-time Costs	Maintenance	One-time Costs	
2019	\$109,625.00					\$109,625.00
2020	\$99,450.00					\$99,450.00
2021	\$99,450.00	\$6,750.00	\$24,975.00			\$131,175.00
2022	\$101,700.00	\$6,750.00		\$34,100.00	\$40,142.00	\$182,692.00
2023	\$101,700.00	\$6,750.00		\$34,100.00		\$142,550.00
Total	\$511,925.00	\$20,250.00	\$24,975.00	\$68,200.00	\$40,142.00	\$665,492.00

*All numbers in the table are rounded for reporting purposes

Funding is budgeted in the Other Contractual Services account of the HR Comm Insurance Premiums Department's Risk Financing Fund and in the Software Licenses account of the Water IT Services & Wastewater IT Services Department's Water & Sewer Fund.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution of the amendment and expire December 20, 2024.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and execution of the amendment, funds are available in the current operating budget, as previously appropriated, in the Risk Financing Fund and Water & Sewer Fund. Prior to an expenditure being incurred, the Human Resources Department and the Water Department have the responsibility of verifying the availability of funds.

Submitted for City Manager's Office by: Valerie Washington 6192

Originating Business Unit Head: Kevin Gunn 2015

Additional Information Contact: Kevin Gunn 2015