

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 06/28/22 M&C FILE NUMBER: M&C 22-0479

LOG NAME: 06PERMITTING CONSULTANT APPROPRIATIONS

SUBJECT

(ALL) Adopt Attached Appropriation Ordinance in the Amount of \$125,000.00 to Fund the Use of Consulting Services for the Development of Reporting and Permitting from the Accela Software for the Development Services Department

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Special Purpose Fund in the amount of \$125,000.00, from available funds, for the purpose of funding consulting services for the development of reporting and permitting from the Accela Software for Development Services.

DISCUSSION:

Development Services has the need to engage consulting services for assistance with various Accela activities including, but not limited to the development and modifications to workflow and reports. Development Services will use a resource from one of IT Solution's existing staff augmentation vendors.

FUND	Existing Appropriations	Additional Appropriations	Project Total
Special Purpose Fund - 25002 Project: S00164 - Developer Tech Improvements	\$638,492.00	\$125,000.00	\$763,492.00

The Developer Tech Improvements project was created to capture the technology fee charged by the Development Services Department to purchase technology to support and improve the development process. The fees in this fund can only be spent for this purpose. This M&C authorizes the appropriation of the funds for the proposed staff augmentation now that the technology fees have accumulated sufficiently to pay the entirety of the contract.

Funding for this life-to-date operating project was not included in the Fiscal Year (FY) 2022 Adopted Budget due to the fact that the funds are appropriated when needed and not annually. Per this M&C, the FY2022 Adopted Budget is as follows:

Fund / Department	FY2022 Adopted Budget	Authority	Budget Adjustment	Revised FY2022 Budget
Budget Category				
Special Purpose Fund				
Revenues				
Development Services		M&C 22-0106	\$ 453,492.00	\$ 453,492.00
		This M&C	\$ 125,000.00	\$ 125,000.00
Total Revenues	\$ -			\$ 578,492.00
Expenditures				
Development Services		M&C 22-0106	\$ 453,492.00	\$ 453,492.00
		This M&C	\$ 125,000.00	\$ 125,000.00
Total Expenditures				\$ 578,492.00

Funding is available for appropriation in the Special Purpose Fund for the Developer Tech Improvement project.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Special Purpose Fund and upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available in the Special Purpose Fund for the Developer Tech Improvements project to support the approval of the above recommendation. Prior to any expenditure being incurred, the Development Services Department has the responsibility to validate the availability of funds.

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Expedited