

Mayor and Council Communication

DATE: 03/29/22

M&C FILE NUMBER: M&C 22-0222

LOG NAME: 212022 ANNUAL ARCHITECTURAL SERVICE AGREEMENTS

SUBJECT

(All) Authorize Execution of Annual Architectural Services Agreements with Bennett Partners, Elements of Architecture, Franz Architects, Grace Hebert Architects, GSBS Architects, Hahnfeld Hoffer Stanford, KAI, Komatsu, LBL Architects, Mayse & Associates, Oxley Williams Tharp, Parkhill Smith & Cooper, Quorum Architects, and RPGA Design Group for Small Multi-Disciplinary Projects on an As-Needed Basis, Each Agreement for a Total Fee Not-to-Exceed \$1,500,000.00 Over the Five-Year Period of the Agreement

RECOMMENDATION:

It is recommended that the City Council authorize the execution of annual architectural services agreements with Bennett Partners, Elements of Architecture, Franz Architects, Grace Hebert Architects, GSBS Architects, Hahnfeld Hoffer Stanford, KAI, Komatsu, LBL Architects, Mayse & Associates, Oxley Williams Tharp, Parkhill Smith & Cooper, Quorum Architects, and RPGA Design Group for small multi-disciplinary projects on an as-needed basis, each agreement for a total fee not-to-exceed \$1,500,000.00 over the five-year period of the agreement.

DISCUSSION:

The City of Fort Worth (City) requires architectural assistance for small multi-disciplinary projects on an as-needed-basis. The City's current annual Architectural Service Agreements (Mayor and Council Communication C-27982, November 1, 2016) expired in December 2021.

A Request for Statement of Qualifications (RFQ) was advertised in the *Fort Worth Star-Telegram* on August 26, 2021, and September 2, 2021. Eighteen firms responded. A selection panel comprised of members of the Property Management, Public Events, and Diversity and Inclusion Departments reviewed these submissions and found that fourteen of these firms meet the City's requirements. These firms are: Bennett Partners, Elements of Architecture, Franz Architects, Grace Hebert Architects, GSBS Architects, Hahnfeld Hoffer Stanford, KAI, Komatsu, LBL Architects, Mayse & Associates, Oxley Williams Tharp, Parkhill Smith & Cooper, Quorum Architects, RPGA Design Group.

These firms will assist City staff in the design of small renovation and expansion projects that may also require the assistance of civil, landscaping, structural, mechanical and/or electrical consultants in preparing project and construction documents. The architectural firms will also assist City staff with structural, mechanical and electrical assessments, cost estimating, space needs evaluations, conceptual site and floor plans for review, and designs for emergency repairs of damaged facilities. All expenditures for the project assignments will be made through allocations from capital and departmental budgets.

Staff recommends the execution of annual architectural services agreements with the selected architectural firms to be readily available for small projects as the need arises.

Business Diversity - Each of the fourteen firms is in compliance with the City's Business Diversity Enterprise Ordinance by committing to meet or exceed the City's 13 percent participation goal.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating and capital budgets, as previously appropriated, in the participating departments' funds to support the approval of the above recommendation and execution of the agreements. Prior to an expenditure being incurred, the participating departments have the responsibility to validate the availability of funds

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