

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 03/29/22 M&C FILE NUMBER: M&C 22-0211

LOG NAME: 13PMULTI COOP FURNITURE DESIGN AND INSTALLATION TD CITY

SUBJECT

(ALL) Authorize Agreement with Wilson Office Interiors, LLC. Using Various Cooperative Agreements as an Authorized Dealer for Various Manufacturers for the Purchase, Design, and Installation of Furniture for all City Departments for an Amount Up to \$2,000,000.00 and Authorize Two Consecutive One-Year Renewal Options for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize an agreement with Wilson Office Interiors, LLC. using various cooperative agreement as an authorized dealer for various manufacturers for the purchase, design, and installation of furniture for all city departments for an amount up to \$2,000,000.00 and authorize two consecutive one-year renewal options for the same annual amount.

DISCUSSION:

Staples Contract and Commercial LLC (Staples) will no longer be able to provide the installation and design of furniture for City of Fort Worth (City) Departments. Due to the effects of COVID-19 Staples has changed their business model removing their design and installation services. Because of this change, Staples has recommended Wilson Office Interiors, LLC to staff.

Staff recommends Wilson Office Interiors, LLC as we continue to look for a new vendor able to provide the purchase of furniture as well as the installation and design. As Wilson Office Interiors, LLC will be used as an authorized dealer, City Departments will use the following cooperative contracts:

Manufacturer	Cooperative Contract	Term Expiration
Allsteel, Inc.	OMNIA Partners Contract No. R191802	April 30, 2023
The HON Company LLC.	BuyBoard Contract No. 584-19	March 31, 2022
The HON Company LLC.	OMNIA Partners Contract No. R191804	March 31, 2023
Metalworks, Inc dba Great Openings	TIPS Contract No. 210305	May 31, 2026
MooreCo Inc.	TIPS Contract No. 200301	May 31, 2023
National Office Furniture	OMNIA Partners Contract No. R191811	April 30, 2023

The maximum amount allowed under this agreement citywide will be \$2,000,000.00, however the actual amount used will be based on the need of the department and available budget.

RENEWAL OPTIONS: The agreement may be renewed for additional terms according to the cooperative agreement at the City's options to renew. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of items. BuyBoard, OMNIA, and TIPS Contracts are competitively bid to increase and simplify the purchasing power of government entities.

BUSINESS EQUITY - A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as appropriated, in the participating departments' Operating Funds to support approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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**Additional Information Contact:**

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