

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 03/29/22 M&C FILE NUMBER: M&C 22-0209

LOG NAME: 13PCOOP BB 657-21 PLUMBING PARTS TD PMD

SUBJECT

(ALL) Authorize Purchase Agreement with Mark’s Plumbing Parts, LLC and Winston Water Cooler, Ltd. in the Combined Annual Amount of \$250,000.00 and Authorize Two Consecutive One-Year Renewal Options for the Same Annual Amount for Plumbing Supplies for the Property Management Department Using BuyBoard Cooperative Contract 657-21

RECOMMENDATION:

It is recommended that the City Council authorize a purchase agreement with Mark’s Plumbing Parts, LLC and Winston Water Cooler, Ltd. in the combined annual amount of \$250,000.00 and authorize two consecutive one-year renewal options for the same annual amount for plumbing supplies for the Property Management Department using BuyBoard cooperative contract 657-21.

DISCUSSION:

In January 2022, the Property Management Department contacted the Purchasing Division to enter into an agreement with Mark’s Plumbing Parts, LLC and Winston Water Cooler, Ltd. under BuyBoard Contract No. 657-21, for plumbing parts, supplies, and repair kits. These will be used to repair and replace any existing plumbing parts throughout City buildings.

BuyBoard Contract No. 657-21 has a term through November 30, 2022. The Request for Offer for BuyBoard Contract No. 657-21 was published on January 28, 2021, and responses were opened on June 17, 2021. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

This amount is budgeted in the Facilities Repair/Maintenance Supplies account.

This Agreement may be renewed for up to two additional one-year terms, in accordance with the terms of the BuyBoard Contract. Should BuyBoard elect to exercise the renewal option, the City will do the same.

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

<u>Submitted for City Manager's Office by:</u>	Reginald Zeno	8517
	Dana Burghdoff	8018
<u>Originating Business Unit Head:</u>	Anthony Rousseau	8338
	Steve Cooke	5134
<u>Additional Information Contact:</u>	Cynthia Garcia	8285
	Taylor Dean	7648