

Mayor and Council Communication

DATE: 03/29/22

M&C FILE NUMBER: M&C 22-0202

LOG NAME: 13P22-0029 TOWER EQUIPMENT REPLACEMENT AND INSTALLATION AR AD

SUBJECT

(ALL) Authorize the Execution of an Agreement with DBT Transportation Services for the Purchase and Installation of Tower Communication Equipment for Spinks Airport in the amount of \$166,321.00 for the Aviation Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with DBT Transportation Services for the purchase and installation of tower communication equipment for Spinks Airport in the amount of \$166,321.00 for the Aviation Department.

DISCUSSION:

The Aviation Department approached the Purchasing Division to procure an agreement for tower communication equipment and installation at Spinks Airport. The agreement will be utilized to replace the airport's air traffic control communications equipment and associated hardware. The vendor for the current communication equipment is no longer in business, and the equipment is no longer being supported. In order to procure the service, staff issued a Request for Proposals (RFP). RFP No. 22-0029 consisted of detailed specifications regarding the communication system and hardware.

The RFP was advertised in the *Fort Worth Star-Telegram* on December 22, 2021, December 29, 2021, January 5, 2022 and January 13, 2022. The City of Fort Worth (City) received one bid, DBT Transportation Services. Staff evaluated the bid response by using Best Value Criteria, which included cost, project approach and methodology to perform services, references and related project experience, and proposer's qualifications and licenses. After evaluation, the panel concluded that DBT Transportation Services presented the best value to the City and therefore recommends the one-time purchase to DBT Transportation Services.

Funding is budgeted in the Aviation Municipal Airports Department's Aviation Gas Lease Cap Project Fund for the purpose of funding the FWS ATCT Upgrades 2021 project, as appropriated.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

BUSINESS EQUITY: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Aviation Gas Lease Cap Proj Fund for the FWS ATCT Upgrades 2021 project to support the approval of the above recommendation and execution of the purchase. Prior to any expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds.

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