

Mayor and Council Communication

DATE: 03/08/22

M&C FILE NUMBER: M&C 22-0143

LOG NAME: 13P22-0024 GM FOR PANTHER ISLAND & RACE ST MGF

SUBJECT

(CD 2 and CD 9) Authorize Execution of Agreement for Ground Maintenance Service at Panther Island and Race Street with Lawn Patrol Service, Inc. and Presbyterian Night Shelter of Tarrant County in an Annual Amount Up to \$170,000.00 for the Parks and Recreation Department and Authorize Four One-Year Renewal Options for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize agreement for grounds maintenance service at Panther Island and Race Street with Lawn Patrol Service, Inc. and Presbyterian Night Shelter of Tarrant County in an annual amount up to \$170,000.00 for the Parks and Recreation Department and authorize four one-year renewal options for the same annual amount.

DISCUSSION:

The Parks and Recreation Department approached the Purchasing Division to finalize an agreement for ground maintenance for Panther Island and Race Street. The purpose of this service is provide grounds maintenance services including planting bed maintenance, mowing, irrigation system checks and repairs, and litter and trash removal for the newly completed Panther Island bridge locations and Race Street streetscape. The service will aid the Department in ensuring these locations have regularly scheduled attention needed to thrive and remain visually appealing. To procure these services, staff issued an Invitation to Bid (ITB) 22-0024.

The ITB was advertised in the *Fort Worth Star-Telegram* on December 16, 2021, December 23, 2021, and December 30, 2021. Three bids were received and were opened on January 6, 2022. Bids were evaluated on a best value criteria including competitive pricing, bidders experience and the bidder's ability to meet the City's needs. An evaluation committee comprised of City staff reviewed the responses and provided ratings for two responses. BrightView Landscape Services Inc. was deemed non-responsive by Purchasing because they did not submit all the required information and/or documentation.

Both Lawn Patrol Service, Inc. and Presbyterian Night Shelter of Tarrant County received the highest ratings and have been determined to provide the best value to the City of Fort Worth. Staff certifies that both Lawn Patrol Service, Inc. and Presbyterian Night Shelter of Tarrant County meet the requirements stated in the specifications. No guarantee was made that a specific amount of services would be purchased.

Renewal Terms: The Agreement may be renewed for four (4) one-year renewal options for the same annual amount. The renewals do not require specific City Council approval as long as sufficient funds have been appropriated.

A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

Funding is budgeted in the City Mowing account of the PAR Contract Mowing Department's General Fund.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Parks and Recreation Department has the responsibility to validate the availability of funds.

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