

Mayor and Council Communication

DATE: 02/22/22

M&C FILE NUMBER: M&C 22-0110

LOG NAME: 13P22-0002 BUILDING AUTOMATION SYSTEM CC WATER

SUBJECT

(CD 8) Authorize Execution of an One-Time Purchase of a Building Automation System and a Five Year Preventative Maintenance and Repair Agreement with Heat Transfer Solutions in an Amount Up to \$143,054.56 for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an one-time purchase of a building automation system and a five year preventative maintenance and repair agreement with Heat Transfer Solutions in an amount up to \$143,054.56 for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to procure a Building Automation System (BAS) and a preventative maintenance and repair agreement. The system will replace the Laboratory BAS located at 2600 SE Loop 820 and will be used to control the heating and cooling in the building.

The Request for Proposal (RFP) consisted of detailed specifications regarding the system requirements and bidder qualifications. The RFP was advertised in the *Fort Worth Star-Telegram* on October 27, 2021, November 3, 2021, November 10, 2021, November 17, 2021, November 24, 2021 and December 1, 2021. The City received 3 proposals.

Proposals were evaluated on best value criteria including the proposer's qualifications and capabilities, references, and ability to meet the City's technical requirements. Staff from the Water Department evaluated the proposals submitted and recommend awarding an one-time purchase of a building automation system and a five year preventative maintenance and repair agreement with Heat Transfer Solutions. No guarantee was made that a specific amount of these services will be purchased.

Funding is budgeted in the Capital Out-Equipment account of the Water & Wastewater Public Utility Department's Water & Sewer Capital Projects Fund for the purpose of funding the Water FY20 Non-Fleet Equipment Purchase project.

Office of Business Diversity - A waiver of the goal for M/WBE subcontracting requirements is approved by the Diversity and Inclusion Department, in accordance with Ordinance No. 225165-10-2021 (the Business Equity Ordinance), because the application of the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated. Upon City Council approval, this agreement shall begin upon execution.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the W&S Capital Projects Fund for the Sewer FY20 Non-Fleet Eqmt Pur and Water FY20 Non-Fleet Eqmt Pur projects to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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