

Mayor and Council Communication

DATE: 02/22/22

M&C FILE NUMBER: M&C 22-0109

LOG NAME: 13P COOP ELECTRIC SUPPLIES MG

SUBJECT

(ALL) Authorize Purchase Agreements with Dealers Electrical Supply Company and Elliott Electric Supply, Inc for Electrical Supplies Using BuyBoard Cooperative Contract 657-21 in a Combined Annual Amount Up to \$1,700,000.00, Authorize Two One-Year Renewal Options, and Ratify Expenditures in an Amount Up to \$200,000.00 for All City of Fort Worth Departments

RECOMMENDATION:

It is recommended that the City Council authorize purchase agreements with Dealers Electrical Supply Company and Elliott Electric Supply, Inc for electrical supplies using BuyBoard Cooperative Contract 657-21 in a combined annual amount up to \$1,700,000.00, authorize two one-year renewal options, and ratify expenditures in an amount up to \$200,000.00 for all City of Fort Worth departments.

DISCUSSION:

These City-wide purchase agreements will be used by all departments to purchase needed electrical supplies to update and maintain city-owned property. The current agreements expired on November 30, 2021. It is requested that City Council approve the ratification of expenditures up to \$200,000.00 for the purchase of electrical supplies during the month of January and the first two weeks of February.

BuyBoard Contract 657-21 has an initial term December 1, 2021 through November 30, 2022 with two one-year renewal options. The Request for Offer for BuyBoard Contract 657-21 was published on January 28, 2021 and responses were opened on June 17, 2021. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

The maximum amount allowed under this agreement citywide will be \$1,700,000.00, however the actual amount used will be based on needs of the department and available budget.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

AGREEMENT TERMS - Upon City Council approval, the agreement shall begin upon execution of the agreement and will expire on November 30, 2022 with the option to renew for up to two additional one-year terms, in accordance with the terms of the BuyBoard contract. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

BUSINESS EQUITY - A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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