

Mayor and Council Communication

DATE: 12/12/23

M&C FILE NUMBER: M&C 23-1056

LOG NAME: 20BASSWOOD BLVD AT OLD SANTA FE TRL ENGINEERING CONTRACT

SUBJECT

(CD 2 and CD 7) Authorize Execution of Amendment No. 1 in the Amount of \$35,000.00 to an Engineering Services Agreement with LJA Engineering Inc. for a Revised Contract Amount of \$131,395.00 for the Basswood Boulevard at Old Santa Fe Trail Traffic Signal Project, Adopt Appropriation Ordinance, and Amend the Fiscal Years 2024-2028 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of Amendment No. 1 to City Secretary Contract Number 57860, an Engineering Services Agreement with LJA Engineering Inc., to increase the contract amount by \$35,000.00 for a revised contract amount of \$131,395.00 for the Basswood Boulevard at Old Santa Fe Trail Traffic Signal project (City Project No. 103998);
2. Adopt the attached appropriation ordinance adjusting estimated receipts and appropriations in the Stormwater Capital Projects Fund in the amount of \$80,000.00 by increasing estimated receipts and appropriations in the Basswood Boulevard at Old Santa Fe Trail Traffic Signal project (City Project No. 103998) and by decreasing estimated receipts and appropriations in the Drainage Improvement Projects programmable project (City Project No. P00043) by the same amount; and
3. Amend the Fiscal Years 2024-2028 Capital Improvement Program.

DISCUSSION:

In July 2022, City Secretary Contract Number 57860 was administratively approved authorizing LJA Engineering Inc. to provide engineering services for the design and construction of the Basswood Boulevard at Old Santa Fe Trail Traffic Signal project (City Project No. 103998). This project was identified as part of the 2022 Bond Traffic Signals Program with initial project funding authorized by City Council in January 2021 with Mayor and Council Communication (M&C) 21-0076. The scope of this project includes design and construction of a new traffic signal, accessible pedestrian signals (APS), and Americans with Disabilities Act (ADA) ramps. The design for this project is close to completion, and the City will be issuing a task order using the existing on-call contract with Bean Electrical, Inc. for construction of the project. During one of the community outreach meetings for this project, residents requested to improve drainage conditions near the intersection. The City reviewed the request and made the decision to update the scope of this project to include drainage improvements. This Amendment No. 1 and additional funding appropriated with this M&C will be used for engineering and construction services related to the drainage improvements.

The following table summarizes previous contract action and amendments:

Engineering Contract	Date	Amount
Original Contract Amount (CSC 57860)	07/19/2022	\$96,395.00
Amendment Number 1	This M&C	\$35,000.00
Revised Contract Amount	-	\$131,395.00

The following table summarizes the funding for the Basswood Boulevard at Old Santa Fe Trail Traffic Signal project:

Fund	Existing Funding	Additional Funding	Project Total
30100 - General Capital Projects	\$600,000.00	\$0.00	\$600,000.00
30104 - Developer Contribution	\$71,245.00	\$0.00	\$71,245.00
34014 - 2014 Bond Program	\$231,834.43	\$0.00	\$231,834.43
52002 - Stormwater Capital Projects	\$0.00	\$80,000.00	\$80,000.00
Project Total	\$903,079.43	\$80,000.00	\$983,079.43

Funding for this project was not included in the Fiscal Years (FY) 2024-2028 Capital Improvement Program due to scope of the work was unknown at the time of the development of the Capital Improvement Program. The action in this M&C will amend the FY2024-2028 Capital Improvement Program as approved in connection with Ordinance 26453-09-2023.

Funding is budgeted in the TPW Dept Highway & Streets Department's Drainage Improvement Projects programmable project within the

Stormwater Capital Projects Fund for the purpose of funding the Basswood & Old San Fe Traff Signal project, as appropriated

This project is located in COUNCIL DISTRICT 2 and COUNCIL DISTRICT 7.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Drainage Improvement Projects programmable project within the Stormwater Capital Projects Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current capital budget, as appropriated, in the Stormwater Capital Projects Fund for the Basswood & Old San Fe Traff Sig project. Prior to an expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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