

# Mayor and Council Communication

**DATE:** 04/26/22

**M&C FILE NUMBER:** M&C 22-0299

**LOG NAME:** 13P COOP NCPA 01-86 INTERACTIVE TEXT ALERTS JC TPW

**SUBJECT**

(ALL) Authorize Agreement with Carahsoft Technology Corporation in the Amount of \$248,477.54 and Authorize One Consecutive One-Year Renewal Option for the Same Annual Amount for Interactive Text Alerts for the Transportation & Public Works Department using National Cooperative Purchasing Alliance 01-86

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**RECOMMENDATION:**

It is recommended that the City Council authorize an agreement with Carahsoft Technology Corporation in the amount of \$248,477.54 and authorize one consecutive one-year renewal option for the same annual amount for interactive text alerts for the Transportation & Public Works Department using National Cooperative Purchasing Alliance 01-86.

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**DISCUSSION:**

In January 2022, the Transportation and Public Works Department contacted the Purchasing Division to enter into an agreement with Carahsoft Technology Corporation under National Cooperative Purchasing Alliance (NCPA) contract No. 01-86, for managing multiple projects, importing data for project milestones, and sending out scheduled messages with each milestone.

NCPA Contract No. 01-86 has a term through November 30, 2022. The Request for Proposal for NCPA 01-86 was published on October 2, 2018 and responses were opened on November 13, 2018. NCPA contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

The maximum amount allowed under this agreement will be \$248,477.54, however the actual amount used will be based on the need of the department and available budget. The annual department allocation for this agreement is Consultant & Other Professional Service.

This agreement may be renewed for up to one additional one-year terms, in accordance with the terms of the NCPA Contract. Should NCPA elect to exercise the renewal option, the City will do the same.

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the items. NCPA contracts are competitively bid to increase and simplify the purchasing power of government entities.

Funding is budgeted in the 2022 Downtown Resurfacing Yr 1 project in the General Capital Projects Fund.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund to support the approval of the above recommendation and award of the agreement. Prior to any expenditure being incurred, the department has the responsibility to validate the availability of funds.

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