

# Mayor and Council Communication

**DATE:** 05/12/26

**M&C FILE NUMBER:** M&C 26-0402

**LOG NAME:** 04NEW AGREEMENT FOR AVL, FLEET AND FUEL MANAGMENT

## **SUBJECT**

(ALL) Authorize Execution of an Agreement with AssetWorks, Inc Using a Cooperative Contract for Purchase of a Fleet and Fuel Management System in an Annual Amount Up to \$1,748,660.00 with Four One-Year Renewal Options in the Same Amount for the Property Management and Information Technology Solutions Departments

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## **RECOMMENDATION:**

It is recommended that the City Council authorize execution of an agreement with AssetWorks, Inc. using Texas Department of Information Resources Contract No. DIR-CPO-5693 for the purchase of a Fleet and Fuel Management System in an annual amount up to \$1,748,660.00 with four (4) one-year renewal options in the same amount for the Property Management and Information Technology Solutions departments.

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## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of an agreement with AssetWorks, Inc using a cooperative contract for purchase of a Fleet and Fuel Management System in an annual amount up to \$1,748,660.00 with four one-year renewal options in the same amount for the Property Management (PMD) and Information Technology Solutions (ITS) Departments.

On September 26, 2006, M&C 21-0049 authorized the execution of an agreement with CCG Systems International, Inc. using the City of Hurst Contract No. 05.020 for the purchase and annual support of a new, on-premise (on-prem) Fleet Management System in an initial amount of \$271,790.00 with four (4) one-year renewal options in an amount up to \$43,040.00, with a 3% annual increase.

On September 12, 2017, M&C P-12098 authorized the execution of a sole source agreement with CCG Systems, Inc., dba FASTER Asset Solutions to upgrade the City's on-prem Fleet Management System to a web-based solution in an initial amount of \$217,800.00 with two (2) one-year renewal options.

On March 4, 2019, the City executed City Secretary Contract (CSC) No. 52006 with CCG Systems, Inc., dba FASTER Asset Solutions for annual software upgrades and support in an initial amount of \$39,196.00 for an eight-month term, with a 3% annual increase for annual support thereafter.

On March 23, 2021, M&C 21-0049 authorized the execution of CSC No. 55515 in response to Request for Proposals (RFP) No. 21-0049. CSC No. 55515 was executed with EnVue Telematics, LLC for an initial term of three (3) years with a one (1) two-year renewal option, with an annual not to exceed amount of \$700,000.00. RFP 21-0049 was issued for a comprehensive vehicle tracking solution that includes Automatic Vehicle Locator (AVL) and driver performance monitoring. CSC No. 55515 expired March 22, 2026 with no active replacement or extension.

On August 8, 2023, M&C 23-0618 authorized the execution of CSC No. 59957 in response to Invitation to Bid (ITB) 23-0067. CSC No. 59957 was executed with Stovall Commercial Contractors, LLC. for an initial term of one-year, with four (4) one-year renewal options, with an annual amount up to \$437,500.00, as amended. ITB 23-0067 was issued for Fuel System Maintenance on an as-needed basis with services to include installation, start-up, calibration, troubleshooting, repair and/or replacement of fuel tank equipment, and tank monitoring/management software/hardware systems.

The PMD Fleet Division approached ITS for support in the execution of a cooperative agreement with AssetWorks, Inc. to replace the three systems currently used by PMD with a single, comprehensive solution. AssetWorks provides a customizable platform that integrates Fleet Management, Fuel Management, AVL, and driver performance monitoring into one centralized system. Approval of this M&C will allow for the initial purchase and implementation of three AssetWorks solutions – FleetFocus, FuelFocus and the AssetWorks GPS Bundle to replace the GPS tracking previously provided by EnVue Telematics through CSC No. 55515.

Funding is budgeted in the Fleet Capital Projects Fund within the AssetWorks Implementation project and in the Fleet Srvc Outside Rep & Maint account in the Fleet & Equipment Service Fund for the PMD and ITS Department.

**SMALL BUSINESS:** A Small Business goal is not assigned to this contract because a waiver has been approved by the Information Technology Solutions department's Assistant City Manager, in accordance with the City's Small Business Ordinance.

**COOPERATIVE PURCHASE:** State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

**SUCCESSOR CONTRACTS:** The City will initially use this cooperative agreement to make purchases authorized by this M&C. In the event the cooperative agreement is not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid cooperative contract. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

If the cooperative agreement is extended, this M&C authorizes the City to purchase similar products under the extended contract. In the event a cooperative agreement is not extended, but vendor and cooperative purchasing agency execute new cooperative agreement(s) with substantially similar terms, this M&C authorizes the City to purchase the products under the new contract(s). If this occurs, in no event will the City continue to purchase goods and services under the new agreements past 2027 without seeking Council approval.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**AGREEMENT TERM:** Upon City Council's approval, this agreement will be executed upon signature by the Assistant City Manager and expire on June 12, 2027, in accordance with the underlying cooperative agreements with zero options to renew.

**RENEWAL OPTIONS:** Upon approval by City management, the agreement may be renewed for four (4) one-year renewal terms in accordance with the underlying cooperative agreement, at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal period. If City management does not approve continued use of a cooperative agreement, staff would stop making purchases upon expiration of the last authorized agreement term.

This agreement serves ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital and operating budgets, as previously appropriated, in the Fleet Capital Projects Fund for the AssetWorks Implementation project and in the Fleet & Equipment Serv Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Property Management and Information Technology Services Departments have the responsibility to validate the availability of funds.

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