



March 27, 2025

Sheri Endsley
District Superintendent
City of Fort Worth
Parks and Recreation Department

100 Fort Worth Trail, Fort Worth, TX, 76102

Dear Mrs. Endsley,

Congratulations! Texas Health Community Hope has approved an award of \$10,000 to support the efforts of the City of Fort Worth's Parks and Recreation Department to provide nutritious and healthy snack options during summer camp programming through our Healthy Summer Initiative.

Our work is guided by evidence-based practices; and together, with the support of partners throughout the community, we work to create an environment that supports health and well-being. Studies have shown that access to healthy snacks helps youth create healthy habits and supports cognitive and physical development. We look forward to supporting your efforts instilling lifelong habits of wellness.

By accepting this award, you agree to:

1. Use the awarded funds only as specified in the outlined expectations for expenditures.
2. Maintain records to show and account for usage of awarded funds.
3. Provide written acknowledgment of receipt of payments of awarded funds.
4. Refrain from use of the funds for any purpose prohibited by all applicable laws and regulations.
5. Cooperate with the efforts of Texas Health to publicize the award and any accomplished work resulting from receipt of the award.
6. Comply with reasonable requests for information about program activities
7. Meet terms and conditions specified in the addendum to this letter.

We appreciate your partnership and continued support of improving community well-being. By signing below, both parties agree to certify that the organization named above accepts the terms outlined in this letter.

Matt Dufrene 04-10-2025

Matthew Dufrene
Vice President
Texas Health Resources

Sheri Endsley

Sheri Endsley
District Superintendent
City of Fort Worth / Parks and Recreation

Addendum To Letter

Healthy Summer Initiative Award

Expectations for Expenditures

As of March 2025

Award expenditures must be reasonable, necessary, and allowable to ensure proper and efficient compliance with the award.

- To determine whether an expenditure is reasonable, consider the following questions:
 - Is it in alignment with the goal and objectives of the award?
 - Can it be easily justified? Is the quantity necessary?
 - Is it in compliance with federal, state, and local policies?
 - Can you demonstrate that the price was comparable to similar items?
 - Is it transparent (allowing access to information and monitoring and review of purchases)?

Award expenditures must be:

- Authorized by or not prohibited by federal, state, or local laws and regulations. (For example, the purchase of alcohol is prohibited.)
- Applicable to all participating sites:
 - Assigned cost-to-cost objectives and treated consistently for all work performed by the organization under similar circumstances, regardless of the source of funding, to avoid duplicate charges.
 - In conformance with limitations and exclusions contained in the terms and conditions of this award. (For example, sites must use vendors that have been vetted and approved by the City of Fort Worth.)

Allowable award expenditures include:

- Food purchases that are:
 - Not processed
 - Minimally processed
 - Limited or contain a minimal amount of added sugars
 - Whole grain products
 - Reduced sodium products (if available)
 - Whole grains, fruit, vegetables, nuts, or another source of protein.
 - “Snack” size

Publicity

The grantee and/or awardee shall include mention of Texas Health Community Hope in all press releases, social media and other media concerning the project. Copies of the logo suitable for reproduction are included for your convenience.

Reports

A complete program and financial report must be provided by **September 19, 2025** that details: name and description of summer camp program(s), number of children/campers served, how the funds were used, amount of funds used per site, a list of the items purchased, program impact and pictures documenting efforts.

- A reporting template will be provided to include all expenses incurred related to grant and/or award, and program impact.

Texas Health, at its request, shall have reasonable access to the Grantee/Awardee Organization’s and/or the Community Center’s files, records, personnel, and premises for the purposes of making financial audits, verifications, or program evaluations as it deems necessary concerning the grant and/or award.

Healthy Summer Initiative Award
City of Fort Worth Parks and Recreation Department

The awarded funds should be used to support the sites listed below in proportion to the number of enrollments at each site.

Andrew Doc Session Community Center
Atatiana Carr-Jefferson Community Center at Hillside
Betsy Price Community Center
Chisholm Trail Community Center
Como Community Center
Diamond Hill Community Center
Eugene McCray Community Center
Fire Station Community Center
Greenbriar Community Center
Handley Meadowbrook Community Center
Highland Hills Community Center
Martin Luther King Community Center
North Tri-Ethnic Community Center
Northside Community Center
RD Evans Community Center
Riverside Community Center
Southside Community Center
Southwest Community Center
Thomas Place Community Center
Victory Forest Community Center
Worth Heights Community Center