

# Mayor and Council Communication

DATE: 02/28/23

M&C FILE NUMBER: M&C 23-0146

LOG NAME: 13PCOOP 110122-HLA AIRFIELD PAINTING AVIAT MM

## **SUBJECT**

(CD 2, CD 8, CD 10 / Future CD 2, CD 8, and CD 10) Authorize Agreement with Hi Lite Airfield Services, LLC, Using Sourcewell Cooperative Contract No. 110122-HLA for Airfield Painting in an Annual Amount Not to Exceed \$500,000.00 and Authorize Four Consecutive One-Year Renewal Options for the Same Annual Amount for the Aviation Department

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## **RECOMMENDATION:**

It is recommended that the City Council authorize an agreement with Hi Lite Airfield Services, LLC, using Sourcewell Cooperative Contract No. 110122-HLA for Airfield Painting in an annual amount not to exceed \$500,000.00 and authorize four consecutive one-year renewal options for the same annual amount for the Aviation Department.

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## **DISCUSSION:**

The Aviation department approached the Purchasing Division to finalize an annual agreement to purchase airfield painting services for Fort Worth Meacham International Airport (Meacham), Fort Worth Spinks Airport (Spinks), and Perot Field Fort Worth Alliance Airport (Alliance). Painting services is purposed with rehabilitating airfield markings on the airport's paved surfaces. These maintenance projects are required to comply with the standards for airport markings established by the Federal Aviation Administration (FAA) for airports certificated under Title 14 Code of Federal Regulations Part 139, Certification of Airports. Furthermore, these standards are required for all projects funded with federal grant monies through the Airport Improvement Program.

After reviewing specifications, Purchasing staff researched procurement options and located a cooperative agreement with Hi Lite Airfield Services, LLC.

Hi Lite Airfield Services, LLC is able to provide maintenance, contracting, consulting, airfield markings, rubber removal, friction testing, assessment services, through cooperative contract Sourcewell No. 110122-HLA.

Funding is budgeted in the Contractual Pavement Maintenance, Miscellaneous & Other Operations Expense accounts within the Municipal Airport Fund and in the Municipal Airport Capital Project Fund.

Sourcewell Contract No. 110122-HLA has a term through January 13, 2027. The Request for Offer Sourcewell Contract No. 110122-HLA was published on September 15, 2022 and responses were opened on November 1, 2022. Staff reviewed the pricing and determined to be fair and reasonable.

**RENEWAL OPTIONS:** The agreement may be renewed for four additional one-year terms according to the Sourcewell cooperative agreement at the City's options to renew. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**COOPERATIVE PURCHASE:** State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of items. Sourcewell is competitively bid to increase and simplify the purchasing power of government entities.

**BUSINESS EQUITY:** A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital and operating budget, as previously appropriated, in the Municipal Airport Capital Proj Fund for the FWS Airfield Paint & Striping project and in the Municipal Airport Fund to support the approval of the above recommendation and authorization of the agreement. Prior to any expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds.

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