

Mayor and Council Communication

DATE: 08/11/20

M&C FILE NUMBER: M&C 20-0521

LOG NAME: 13P20-0090 CCTV TRUCK LSJ PMD

SUBJECT

Authorize the Purchase of a Closed Circuit Television Truck from Rush Truck Centers of Texas, LP in an Amount up to \$302,612.27 for the Transportation and Public Works Department through the Property Management Department (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of a closed circuit television truck from Rush Truck Centers of Texas, LP in an amount up to \$302,612.27 for the Transportation and Public Works Department through the Property Management Department.

DISCUSSION:

The Property Management Department (PMD) approached the Purchasing Division for assistance with buying a closed circuit television (CCTV) truck for the Transportation and Public Works (T/PW) Department. T/PW will use the truck to inspect the City of Fort Worth's storm water systems. Purchasing issued an Invitation to Bid (ITB) consisting of detailed specifications as to the functionality, features and requirements for the new unit. This bid was advertised in the *Fort Worth Star-Telegram* on February 19, 2020, February 26, 2020, March 4, 2020 and March 11, 2020. Sixteen vendors were solicited from the purchasing vendor database; two responses were received and one was deemed nonresponsive since the unit offered did not meet the specification for the serial port connections.

Staff recommends awarding the purchase of a CCTV truck from Rush Truck Centers of Texas, LP in an amount up to \$302,612.27 based on the lowest cost bid meeting all specifications. The new truck will be a replacement for an unreliable truck that can no longer be economically maintained. The old unit will be sold at auction. Staff certifies that the new unit meets the required specification and is expected to operate satisfactorily during its service life of 15 years. The warranty information, the manufacturer's Statement of Origin and the original sales invoice will accompany the new unit upon acceptance and delivery to the Southside Service Center at 4100 Columbus Trail.

BID TABULATION- (see attached)

PRICE ANALYSIS – There is no purchase history for a unit with these configurations and no total cost of ownership data. Staff reviewed the proposed pricing and concluded that pricing offered by the recommended vendor is fair and reasonable.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The truck will be delivered within 120 days after receipt of a purchase order.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as appropriated, in the Stormwater Capital Projects Fund SW Veh & Equipment Replacmnt project to support approval of the above recommendation and authorization of the purchase. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by:	Jay Chapa	5804
Originating Business Unit Head:	Reginald Zeno	8517
	Steve Cooke	5134
Additional Information Contact:	Cynthia Garcia	8525
	LaKita Slack-Johnson	8314