

Mayor and Council Communication

DATE: 06/27/23

M&C FILE NUMBER: M&C 23-0530

LOG NAME: 04ORIGAMI RISK SAFETY MODULE FOR RMIS

SUBJECT

(ALL) Authorize an Amendment to City Secretary Contract No. 53262 with Origami Risk LLC in the Amount of \$216,677.00 for Implementation of Safety Reporting Module for Fiscal Year 2023 for the Human Resources Department through the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that City Council authorize an amendment to City Secretary Contract 53262 with Origami Risk LLC in the amount of \$216,677.00 for the implementation of a safety reporting module for Fiscal Year 2023 for the Human Resources Department through the Information Technology Solutions Department.

DISCUSSION:

City Council approved Mayor and Council Communication (M&C) 19-0367 on December 10, 2019 authorizing a service agreement with Origami Risk, LLC for a Risk Management Information System (RMIS) cloud-based software. The City executed City Secretary Contract (CSC) 53262 on December 17, 2019 for a five-year agreement in the amount of \$511,925.00.

On July 30, 2021, the City executed CSC 53262 Amendment No. 1 adding a one-time fee of \$24,975.00 and three (3) claims adjusting user licenses and recurring fees of \$6,750.00 each.

City Council approved M&C 22-0602 on August 23, 2022 authorizing an amendment to CSC 53262 to add a staging environment, ongoing support hours, and implement two new data feeds, dashboards and reporting configuration for the RMIS.

September 22, 2022, the City executed CSC 53262 Amendment No. 2 to add a staging environment for a onetime cost of \$40,141.66 and recurring costs of \$34,100.00 for years 2022 and 2023. The annual maintenance amount for support for Year 4 and Year 5 of the contract is \$142,550.00, which is the recurring amounts in the original contract for each year and the total five-year cost for the contract is \$665,492.00.

Risk Management is seeking to enhance the safety culture in the City of Fort Worth by introducing a platform to report injuries, identify root cause analysis and contributing factors, track corrective and preventive actions, and ultimately reduce the likelihood of future incidents. The proposed new Origami safety module will allow for employees to report injuries and illnesses from anywhere in the field via mobile device and streamline the investigation process. It also provides data analysis insights with dashboards for each department for trending purposes and regulatory statistics reporting. This will drive the safety division to make training recommendations and focused decisions regarding programs and policies.

This M&C is to request authorization to execute CSC 53262 Amendment No. 3 to add the Origami safety module to the existing RMIS. Costs for the proposed amendment include \$51,667.00 for subscription licenses and hosting fees and implementation cost of \$43,755.00 for Fiscal Year 2023. The amendment will also allow for Fiscal Year 2024 expenses in the amount of \$43,755.00 for the second half of implementation and subscription licenses and hosting fees in the amount of \$77,500.00. The new total amount of the contract will be \$882,179.00.

Year	M&C 19-0367	CSC 53262-A1	CSC 53262-A1	CSC 53262-A2	CSC 53262-A2	Proposed Amendment	Proposed Amendment	Total by Year
		Maintenance	One-time Costs	Maintenance	One-time Costs	Subscription	One-time Costs	
2019	\$109,625.00							\$109,625.00
2020	\$99,450.00							\$99,450.00
2021	\$99,450.00	\$6,750.00	\$24,975.00					\$131,175.00
2022	\$101,700.00	\$6,750.00		\$34,100.00	\$40,142.00			\$182,692.00
2023	\$101,700.00	\$6,750.00		\$34,100.00		\$51,677.00	\$43,755.00	\$237,982.00

2024						\$77,500.00	\$43,755.00	\$121,255.00
Total	\$511,925.00				\$665,492.00			\$882,179.00

*All numbers in the table are rounded for reporting purposes

DVIN: A waiver of the goal for Business Equity subcontracting requirements was requested, and approved by the DVIN, in accordance with the applicable Ordinance, because the waiver request is based on the **sole source** information provided.

Funding is budgeted in the Human Resources Department's rollup within the Risk Financing Fund.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution of the amendment and expire December 20, 2024.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2024 Budget by the City Council, funds will be available in the Fiscal Year 2024 Operating Budget, as appropriated, in the Risk Financing Fund. Prior to an expenditure being incurred, the Information Technology Solutions Department has the responsibility to validate the availability of funds.

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Expedited