

Mayor and Council Communication

DATE: 05/12/26

M&C FILE NUMBER: M&C 26-0404

LOG NAME: 04AMEND CARAHSOFT VELOSIMO CONTRACT

SUBJECT

(ALL) Authorize Execution of an Amendment to an Agreement with Carahsoft Technology Corporation to Add Five One-Year Renewal Options in an Amount Up to \$178,605.00 for the First Such Renewal and with Annual Increases Between Five and Ten Percent Thereafter, for Renewal of Velosimo Software for the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to City Secretary Contract No. 59731 with Carahsoft Technology Corporation, utilizing OMNIA Contract No. R240303, to add five (5) one-year renewal options in an initial annual amount up to \$178,605.00, with annual increases between five and ten percent, for renewal of Velosimo software for the Information Technology Solutions Department.

DISCUSSION:

On June 13, 2023, Mayor and Council Communication (M&C) 23-0442 authorized the execution of City Secretary Contract (CSC) No. 59731 with Carahsoft Technology Corporation to provide an annual subscription for Velosimo software through OMNIA Partners (formerly known as National Cooperative Purchasing Alliance or NCPA) Contract No. 01-86, to support cloud-based integrations of other City systems with Accela for the Development Services Department.

On July 7, 2025, the City executed the First Amendment and First Renewal to CSC No. 59731 to incorporate the Successor Contract, OMNIA Partners Contract No. R240303.

This M&C requests authorization to amend City Secretary Contract No. 59731 with Carahsoft Technology Corporation to add five (5) additional one-year renewal options in an initial annual amount up to \$178,605.00, with annual increases between five and ten percent, for the continued use of Velosimo integrations for use by the Development Services Department.

Funding is budgeted in the Other Contractual Services account within the Info Technology Systems Fund for the Information Technology Solutions Department.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

Except as expressly modified herein, all other terms and conditions of the existing agreement shall remain unchanged and in full force and effect as stated below.

SUCCESSOR CONTRACTS: The City will initially use the OMNIA contracts to make purchases authorized by this M&C. In the event the OMNIA cooperative contract is not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid cooperative contract. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

If the OMNIA cooperative is extended, this M&C authorizes the City to purchase similar equipment and services under the extended contract. In the event the OMNIA cooperative agreement is not extended, but OMNIA executes a new cooperative agreement(s) with substantially similar terms, this M&C authorizes the City to purchase the equipment and services under the new OMNIA contract(s).

ADMINISTRATIVE CHANGE ORDER: An administrative change or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERM: Upon City Council approval and execution of the amendment and second renewal, the agreement shall renew effective January 1, 2026 and expire December 31, 2026, in accordance with OMNIA Partners Contract No. R240303.

RENEWAL OPTIONS: The agreement may be renewed for up to four (4) additional one-year terms in accordance with the underlying cooperative agreement, at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during each renewal period.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Info Technology Systems Fund to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Information Technology Solutions Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dianna Giordano 7783

Originating Business Unit Head: Kevin Gunn 2015

Additional Information Contact: Mark Deboer 8598