

Mayor and Council Communication

DATE: 06/14/22

M&C FILE NUMBER: M&C 22-0426

LOG NAME: 21COOP BB611-20 EXMARK 72"" ZTR MOWER

SUBJECT

(ALL) Authorize Execution of an Amendment to a Cooperative Purchase Agreement, City Secretary Contract No. 57329, with LSM Outdoor Power dba JHouston Holdings, LLC to Purchase Two Mowers for the Park & Recreation Department and Increase Annual Expenditure by \$47,513.00 for a Total Annual Contract Amount of Up to \$147,513.00

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to a Cooperative Agreement, City Secretary Contract No. 57329, with LSM Outdoor Power dba JHouston Holdings, LLC to purchase two mowers for the Park & Recreation Department and increase annual expenditure by \$47,513.00 for a total annual contract amount of up to \$147,513.00.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize an amendment to City Secretary Contract No. 57329, to purchase two new mowers for the Park & Recreation Department (PARD).and increase the total compensation by \$47,513.00 for new total annual contract amount of up to \$147,513.00.

PARD approached Property Management/Fleet Division for assistance with buying two mowers, which will be used for mowing parks throughout the City of Fort Worth (City). Requested mowers will be replacements for old units that can no longer be economically maintained.

Fleet requested quotes from 22 suppliers and obtained a cooperative quote in an amount up to \$47,513.00 for two (2) ExMark Lazer Z units from LSM Outdoor Power dba JHouston Holdings LLC, using BUY BOARD Cooperative Contract 611-20. The ExMark Company sells apparatus through BUY BOARD from authorized distributors.

The new mowers meet required specifications and are expected to operate satisfactorily during their service lives of ten years. Warranty information, manufacturer's Statement of Origin, and original sales invoice will accompany the new units upon delivery. Staff recommends amending our current cooperative agreement with LSM Outdoor Power dba JHouston Holdings LLC for buying two mowers in an amount up to \$47,513.00.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code; such action does not require specific City Council approval as long as sufficient funds have been appropriated.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the items. BUY BOARD Cooperative contracts have been competitively bid to increase and simplify the purchasing power of government entities. BUY BOARD has partnered with the City of Austin, TX Purchasing Division, and issued Request For Proposal (RFP) #611-20 on November 5, 2019, to establish a national cooperative contract for grounds maintenance equipment, irrigation parts, supplies, and installation. LSM Outdoor Power dba JHouston Holdings LLC executed the agreement with an effective date of June 1, 2020 and ending May 31, 2021 with two (2) possible one year renewals.

Funding is budgeted in the PACS Culture/Recreation Department's General Capital Projects Fund for the purpose of funding the FY21 NIS Como-Mowing project and in the Property Mgmt Other Gen Govt Department's Vehicle And Equip Replacement Fund for the purpose of funding the Park & Rec Vehicle Replacement project, as appropriated.

An M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or other public entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the General Capital Projects Fund for the FY21 NIS Como - Mowing project and the Vehicle And Equip Replacement Fund for the Park & Rec Vehicle Replacement project to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Property Management and Park & Recreation Departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dana Burghdoff 8018

Originating Business Unit Head: Steve Cooke 5134

Richard Zavala 5711

Additional Information Contact:

Kristine Caffey 5113

Laurena Hamilton 5122