

Mayor and Council Communication

DATE: 06/09/26

M&C FILE NUMBER: M&C 26-0467

LOG NAME: 13P RFP 26-0141 MAINTENANCE & REPAIRS TO AUTOMATED GATES DM

SUBJECT

(ALL) Authorize Execution of an Agreement with Dallas Automatic Gate, Inc. for Maintenance and Repair Services for Automated Gate Systems for an Annual Amount Up to \$1,100,000.00 for the Initial One-Year Term and Authorize Four One-Year Renewal Options for the Same Annual Amount for Multiple City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Dallas Automatic Gate, Inc. for maintenance and repair services for automated gate systems for an annual amount up to \$1,100,000.00 for the initial one-year term and authorize four one-year renewal options for the same annual amount for multiple City departments.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize an agreement for maintenance, repair, and preventative maintenance services for automated gate systems and related components throughout the City. Services include emergency and routine repairs, replacement of gate system components, troubleshooting of access control equipment, and bi-annual preventative maintenance services necessary to maintain safe and reliable operation of automated gate systems.

Purchasing issued Request for Proposals (RFP) No. 26-0141 that consisted of detailed specifications describing the requirements for automated gate system maintenance and repair services, including preventative maintenance, emergency response requirements, service documentation, and vendor qualifications.

The RFP was advertised in the *Fort Worth Star-Telegram* on March 25, 2026, April 1, 2026, April 8, 2026, and April 15, 2026. The City received two (2) responses.

An evaluation panel consisting of representatives of the Water Department, Park and Recreation Department, and Property Management Department reviewed and scored the submittals using Best Value Criteria.

The individual scores were averaged for each of the criteria and the final scores are listed in the table below:

Proposer	Evaluation Criteria					Total	Rank
	A	B	C	D	E		
Dallas Automatic Gate, Inc.	0.00	15.00	15.33	8.67	30.00	66.00	1
Access	0.00	9.00	12.00	5.33	19.52	45.85	2

Best Value Criteria:

- A. Small Business Utilization Goal
- B. Availability of Resources to Perform Services
- C. Experience with Government or Similar Size Organizations
- D. Service Area Coverage
- E. Cost of Services

After evaluation, the panel concluded that Dallas Automatic Gate, Inc. was the best value to the City and capable of performing the requested services. Staff certifies that the recommended vendor’s proposal meets specifications. No guarantee was made regarding the volume or frequency of services requested.

The combined annual amount allowed under the agreements will be up to \$1,100,000.00; however, the actual amount will be based on the needs of the department and available budget.

Department	Budgeted Amount
Aviation Department	\$80,000.00
Economic Development Department	\$5,000.00

Environmental Services Department	\$15,000.00
Park and Recreation Department	\$10,000.00
Property Management Department	\$110,000.00
Public Events Department	\$55,000.00
Water Department	\$750,000.00

FUNDING: Funding is budgeted in various accounts in the participating departments' operating budgets, as appropriated.

AGREEMENT TERMS: Upon City Council approval this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for up to four (4) additional one-year terms. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

SMALL BUSINESS PROGRAM: In accordance with the City's Small Business Ordinance, the City has established a 30% Small Business goal for this solicitation/contract. No vendor met the criteria to achieve this goal. Therefore, the responses were evaluated based on the remaining best value criteria.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

This agreement will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the agreements. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Reginald Zeno 8517
Jessica McEachern 5804

Originating Business Unit Head: Reginald Zeno 8517
Christopher Harder 6344

Additional Information Contact: Brandy Hazel 8087
Denise Medrano 8063