

CITY OF FORT WORTH, TEXAS



COUNCIL PROPOSAL

Date: 11/19/2024	File Number: 329	Subject: Waiver of Site Reservation Fees for the 2024 Event Lake Comofest
Proposed By: Dr. Jared Williams, CD6	City Manager's Review: <i>[Signature]</i>	Page: PAGE 1 OF 2
	City Attorney's Review: <i>[Signature]</i>	

It is proposed that the City Council retroactively approve the waiver of park reservation rental fees for Lake Comofest, held on July 3, 2024.

DISCUSSION:

The Park & Recreation Department (PAR) Park Reservation and Festival Equipment Rental Policies establish procedures for reserving parks and rental of various pieces of festival equipment. As part of the annual budget process, the City Council adopts all City fees including park reservations and festival equipment rental fees.

On June 25, 2024 Councilmember Williams Office requested the waiver of site reservation rental fees related to the 2024 Lake Comofest event. The Lake Comofest is an event with the goal of connecting the community and bridging the generational gap in the Como neighborhood. The Lake Comofest in 2024 had significant City of Fort Worth involvement through the partnership of the Fort Worth Police Department to ensure the safety of event attendees. Waiver of the site reservation rental fee will help achieve the public purpose of supporting safe neighborhoods. **Total waiver of site reservation rental fees includes \$580.00** for the event that was held Wednesday, July 3, 2024, with approximately 1,500 attendees.

STRATEGIC PRIORITY:

Community investment.

LEGALITY:

The Department of Law finds that this proposal is legal and that it is within the authority of the Fort Worth City Council.

FISCAL NOTE:

The following costs are anticipated to be incurred to implement this Council Proposal:

1. Direct appropriation or expenditure required. \$0
2. Estimated (A) number of staff hours (0), (B) average total-employee per-hour cost (\$0), and (C) staff costs (AxB) (\$0)

- LEGALITY
- FISCAL NOTE
- CITY MANAGER'S COMMENTS
- CITY POLICIES MANUAL

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3. Total estimated costs (1 + 2)

Of the above-identified amount, \$0 is within currently budgeted resources and \$0 would need to be appropriated.

Based on the above and the attached financial checklist, the Director of Finance certifies that the approval of this Council Proposal will not require the appropriation of additional funds at this time.

CURRENT FINANCIAL IMPACT:

Waiver of the above fees will result in a total of \$580.00 of unrealized revenues.

ONGOING FINANCIAL IMPACT:

None.

CITY MANAGER'S COMMENT:

The City Manager has no objection to this proposal.

PROPOSED BY:

Councilmember Williams, District 6

Councilmember

Councilmember

Councilmember

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Exhibit B

C.P. Checklist

- City Programs and Priorities:
 - Explain whether the subject matter is under the purview of an existing program of the City.
 - Identify which strategic priority of the City Council that the CP will address.
- Partnerships/Coordination:
 - Explain whether any other governmental entities/agencies or nongovernmental organizations (NGOs) will be involved. If so, explain what legal agreements will be required and what coordination should be achieved.
 - Explain whether the subject matter is known to be under the purview of an existing program or priority of any other governmental entities/agencies or NGOs.
- Finances:
 - Identify whether funding is available in the current budgeted appropriation or whether additional appropriations will be necessary
 - If currently budgeted, the CP must identify the FIDS and the funding must be reflected in attachments verifying the funding availability
 - Identify the funding source, including whether the funding involves the following, which is not intended to be an exhaustive list:
 - Operating funds
 - Capital funds
 - Debt funds, such as bond funds, certificate of obligations, tax notes
 - Departmental funds (identify all departments' budgets that will be impacted)
 - Grant funds
 - Explain whether ongoing funding is necessary
 - Verify whether there are grants available
 - Explain how any debt required will impact the City's debt capacity.
 - Explain whether any City fees may be charged or waived, such as development fees, impact fees, etc.
 - Explain whether the program or funding requested or waived is to address a financial hardship for an individual or group, and identify the individual or group
 - Identify whether economic development incentives are available