

Mayor and Council Communication

DATE: 12/10/24

M&C FILE NUMBER: M&C 24-1063

LOG NAME: 13P ITB 24-0268 YOUTH SPORTS OFFICIALS JJ PARD

SUBJECT

(ALL) Authorize Execution of an Agreement with Flip Five Enterprise LLC to Provide Sports Officials for Seasonal Youth Sports for an Annual Amount Up to \$150,000.00 for a One-Year Initial Term and Authorize Four (4) One-Year Renewals in the Same Amount for the Park and Recreation Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Flip Five Enterprise LLC to provide sports officials for seasonal youth sports for an annual amount up to \$150,000.00 for a one-year initial term and authorize four (4) one-year renewals in the same amount for the Park and Recreation Department.

DISCUSSION:

The purpose of this M&C is to authorize an agreement with Flip Five Enterprise LLC to provide sports officials for seasonal youth sports. In order to procure these services, Purchasing issued Invitation to Bid (ITB) No. 24-0268, consisting of detailed specifications describing the minimum requirements that umpires and referees have to meet in order to provide services to the Youth Sports Program and serve approximately 3,000 youth participants for league and tournament games. The services are provided seasonally for basketball, soccer, softball, baseball, flag football, and volleyball.

The ITB was advertised in the *Fort Worth Star-Telegram* on August 14, 2024, August 21, 2024, and August 28, 2024. The City received three responses. Realford Consulting, LLC submitted a bid with a completed bid table however, all lines stated "No Bid". For this reason, they were deemed non-responsive.

Purchasing evaluated the remaining bid responses based on the lowest responsive and responsible bidder criteria and concluded it would be in the City's best interest to award to Flip Five Enterprise LLC. No guarantee was made that a specific number of services would be purchased. The award recommendation was made using the information below:

Item #	Item Name	Flip Five Enterprise Unit Price	Referees and Umpires dba Tri-County Officials Association
1	Youth Sports, Soccer ages 5-8, 120 games, 1 official per game	\$50.00	\$60.00
2	Youth Sports, Soccer ages 9-12, 240 games, 2 officials per game	\$70.00	\$60.00
3	Youth Sports, Soccer, Scheduling Fee	\$3.00	\$8.00
4	Youth Sports, Basketball ages 5-6, 76 games, 1 official per game	\$35.00	\$60.00

5	Youth Sports, Basketball ages 7-12, 480 games, 2 officials per game	\$70.00	\$60.00
6	Youth Sports, Basketball, Scheduling Fee	\$3.00	\$8.00
7	Youth Sports, Flag Football ages 5-14, 440 games, 2 officials per game	\$70.00	\$60.00
8	Youth Sports, Flag Football, Scheduling Fee	\$3.00	\$8.00
9	Youth Sports, Volleyball ages 9-18, 180 games, 2 officials per match	\$70.00	\$60.00
10	Youth Sports, Volleyball, 1 Scorekeeper	\$15.00	No Bid
11	Youth Sports, Volleyball, Scheduling Fee	\$3.00	\$8.00
12	Youth Sports, 7v7 Football ages 7-14, 180 games, 3 officials per game	\$105	\$60.00
13	Youth Sports, 7v7 Football, Scheduling Fee	\$3.00	\$8.00
14	Youth Sports, Tee Ball ages 3-6, 80 Games, 2 officials per game	\$50.00	\$60.00
15	Youth Sports, Tee Ball, Scheduling Fee	\$3.00	\$8.00
16	Youth Sports, Baseball ages 7-18, 160 games 2 officials per game	\$70.00	\$60.00
17	Youth Sports, Baseball, Scheduling Fee	\$3.00	\$8.00
18	Youth Sports, Softball ages 7-18, 160 games, 2 officials per game	\$70.00	\$60.00

19	Youth Sports, Softball, Scheduling Fee	\$3.00	\$8.00
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FUNDING: The maximum amount allowed under this agreement for each term will be up to \$150,000.00; however, the actual amount used will be based on the needs of the department and the available budget. Funding is budgeted in the General Operating & Maintenance category in the General Fund for the Park & Recreation Department.

BUSINESS EQUITY: This solicitation was reviewed by The Business Equity Division for available business equity prospects according to the City's Business Equity Ordinance. There were limited business equity opportunities available for the services/goods requested; therefore, no business equity goal was established.

AGREEMENT TERMS: Upon City Council approval this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for up to four (4) additional, one-year terms. This action does not require specific City Council approval provided the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Park & Recreation Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Reginald Zeno 8517
Jesica McEachern 5804

Originating Business Unit Head: Reginald Zeno 8517
Kyle McClure 5856

Additional Information Contact: Jo Ann Gunn 8525
Juby Jacob 8066