

Mayor and Council Communication

DATE: 01/12/21

M&C FILE NUMBER: M&C 21-0063

LOG NAME: 13P AUTODESK BIM360 SOFTWARE ITS ADK

SUBJECT

(ALL) Authorize Purchase Agreement with DLT Solutions, LLC, Using Cooperative Contract DIR-TSO-4236 in an Annual Amount Up to \$186,521.45 and Ratify Expenditures in the Amount of \$45,000.00 for AutoDesk BIM 360 Project Management Software for the Information Technology Solutions Department on Behalf of the Transportation and Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize a purchase agreement with DLT Solutions, LLC, using cooperative contract DIR-TSO-4236 in an annual amount up to \$186,521.45 for AutoDesk BIM 360 project management software and ratify expenditures in the amount of \$45,000.00 for the Information Technology Solutions Department on behalf of the Transportation and Public Works Department.

DISCUSSION:

On October 10, 2017 City Council approved Mayor and Council Communication (M&C) P-12109, authorizing a purchasing agreement with DLT Solutions, LLC for the purchase of BIM 360 software licenses and related services. This M&C seeks to replace M&C P-12109 for the continuation of services.

Multiple City departments use the existing subscription of Autodesk BIM 360 which provides a single source from which engineers can upload design plans and documentation. Staff is able to share information, edit documents and approve specifications electronically. Additional processes in BIM 360 include electronic change order submittal and approvals, electronic field order allowance approvals and contractor estimate approvals towards invoicing which support time savings to project lifecycles.

The City initiated this renewal process in July of 2020. Due to unexpected cost increases, price negotiations with the vendor caused a delay in receiving an acceptable quote on time. As a result, the quote was finalized November 19, 2020. To ensure services were not interrupted, DLT Solutions agreed to extend the Agreement to January 26, 2021 for \$45,000.00. Payment for the three (3) month subscription totaling \$45,000.00 was processed via non-purchase order voucher. It is requested that this one-time expenditure be ratified.

Staff recommends awarding a one year agreement with four one year renewal options to DLT Solutions, LLC using a cooperative contract DIR-TSO-4236 in an annual amount up to \$186,521.45 for AutoDesk BIM 360 project management software.

PRICE ANALYSIS – The Texas Department of Information Resources DIR-TSO-4236 cooperative offers competitive pricing at a set discounted rate. Staff have reviewed the pricing and have determined it to be fair and reasonable.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. The DIR-TSO-4236 contract was competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

M/WBE - An MBE/SBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

SUCCESSOR CONTRACTS In the event that a cooperative agreement is not renewed, staff would cease making purchases at the end of the last purchase agreement coinciding with the valid cooperative agreement. If the City Council were to not appropriate funds for a future year, staff would cease making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired. If the cooperative contract is extended, this M&C authorizes the City to purchase similar products and services under the extended contract. If the cooperative contract is not extended, but a new cooperative contract is executed with DLT Solutions, LLC with substantially similar terms as the previous cooperative contract, this M&C authorizes the City to purchase the products under the new cooperative contract.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERM - Upon City Council's approval, this agreement shall commence on January 27, 2021 and expire on January 26, 2022.

RENEWAL OPTIONS - The agreement may be renewed for up to four (4) one year renewals in accordance with applicable cooperative contract or successor contract.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and authorization of the purchase agreement. Prior to any expenditure being incurred,

the Information Technology Solutions Department has the responsibility to validate the availability of funds.

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