

# Mayor and Council Communication

**DATE:** 08/06/19

**M&C FILE NUMBER:** M&C 19-0023

**LOG NAME:** 60SS HORIZON THREE STATION WATER EXTRACTION MODULES

**SUBJECT**

Authorize the Sole Source Purchase of a Three Station Extractor Modules System and Equipment from Horizon Technology a part of Biotage for the Water Department Central Laboratory (ALL COUNCIL DISTRICTS)

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**RECOMMENDATION:**

It is recommended that the City Council authorize the sole source purchase of a Three Station Extractor Modules System, disk holders, cap adapters, collection vessels, solvent lines, exhaust system and support services manufactured and produced by Horizon Technology a part of Biotage in the amount not to exceed \$130,000.00 for the Water Department Central Laboratory.

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**DISCUSSION:**

The laboratory equipment is utilized to test industrial wastewater samples for Federal and State regulated contaminants to protect public health. The SPE-DEX-5000 Three Station Extractor Modules System is a replacement for a 12 year old instrument, which will no longer be repaired and supported by the supplier due to obsolete components.

Included with the installation, the vendor will upgrade the existing software and operating system for compatibility with the department network system and Laboratory Information Mananagement System.

**BID ADVERTISEMENT** - This procurement is exempt from the competitive bidding requirements as provided for under Section 252.022(7)(A) of the Texas Local Government Code because Horizon Technology is the sole provider of the Three Station Extractor Module System.

**ADMINISTRATIVE CHANGE ORDER** - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**M/WBE OFFICE** - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Department and approved by the OBD, in accordance with the MWBE or DBE Ordinance, because the MWBE Waiver is based on the **sole source** information provided to the MWBE Office by the managing department's project manager.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as appropriated, of the W&S Capital Projects Fund. Prior to an expenditure being made, the department has the responsibility to validate the availability of funds.

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