

# Mayor and Council Communication

DATE: 08/04/20

M&C FILE NUMBER: M&C 20-0491

LOG NAME: 13PAMEND AMAZON FMS MG

## **SUBJECT**

Authorize an Increase to the Cooperative Agreement with Amazon Services, LLC dba Amazon Business, using OMNIA Partners Purchasing Agreement R-TC-17006 for the Purchase of Goods in the Amount of \$300,000.00, for a Total Annual Amount Up to \$1,000,000.00 for all City Departments (ALL COUNCIL DISTRICTS)

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## **RECOMMENDATION:**

It is recommended that the City Council authorize an increase to the Cooperative Agreement with Amazon Services, LLC dba Amazon Business, using OMNIA Partners Purchasing Agreement R-TC-17006 for the purchase of goods in the amount of \$300,000.00, for a total annual amount Up to \$1,000,000.00 for all City Departments.

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## **DISCUSSION:**

On February 18, 2020, Mayor and Council approved an agreement with Amazon Business (M&C 20-0076) in the amount of \$300,000.00 through OMNIA Cooperative Contract R-TC-17006. Under the cooperative agreement, federal and local governments are able to purchase goods through Amazon under Business Prime which offers free standard shipping for orders over \$25.00 and next day shipping on items that are in stock.

Staff is requesting that the spending authority for this agreement be increased to \$1,000,000.00 due to the necessary purchases of Personal Protective Equipment (PPE) , cleaning supplies, and equipment to help stop the spread of the Coronavirus. Purchasing staff and the JEOC has used this agreement to purchase disposable face masks for employees and visitors, cleaning supplies, shoe coverings, gloves, touchless thermometers, pulse oximeters, hand sanitizers, and items of a similar nature. Since April 20, 2020, \$355,376.99 has been spent with Amazon for COVID-19 related purchases. The increased funding of \$300,000.00 will be used for additional COVID-19 related purchases and will be paid from CARES Title V funds and will not affect departments' budget. The total amount of the new agreement would be \$1,000,000.00.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. OMNI Partners Cooperative contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

M/WBE OFFICE- A MBE/SBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Amazon Services, LLC

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating and capital budgets, as previously appropriated, in the participating departments' Operating and Capital Funds to support the approval of the above recommendation and increase of the cooperative agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Jay Chapa 5804

**Originating Business Unit Head:** Reginald Zeno 8517

**Additional Information Contact:** Cynthia Garcia 8525  
Michelle Green 2058