

Mayor and Council Communication

DATE: 10/19/21

M&C FILE NUMBER: M&C 21-0817

LOG NAME: 20CONSTRUCTION OFFICE RELOCATION

SUBJECT

(ALL) Adopt Attached Appropriation Ordinance in the Capital Project Srvc - Capital Fund in the Amount of \$2,250,000.00 for the Purpose of Remodeling the Southwest Municipal Building to Support the Relocation of the Construction Services Team

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Capital Project Srvc - Capital Fund in an amount of \$2,250,000.00, from available funds for the purpose of funding the Southwest City Facility Renovation program to remodel the Southwest Municipal building to support the relocation of the Construction Services team (City Project No. 103670).

DISCUSSION:

This Mayor and Council Communication (M&C) is intended to appropriate available funds in the Capital Project Srvc - Capital Fund (30102), which were transferred as part of M&C 21-0772, to support the renovations in the Southwest Municipal Building and the relocation of our Construction Services team. The Construction Services team is currently in a month to month lease and the Southwest Municipal building has been identified as a City of Fort Worth (City) owned facility that could accomodate the Construction Services team. The Southwest Municipal building requires remodeling from a space designed for court proceedings to a space designed for office use. By performing these renovations to the Southwest Municipal building it ensures that the space can be a long-term solution for the operations of the Construction Services team.

The remodeling work will be managed by Property Management and performed in a manner to allow for the phased move of the Construction Services team allowing the City to terminate the lease agreement as quickly as possible.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available within the Capital Project Srvc - Capital Fund and upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available in the Capital Project Srvc - Capital Fund for the SW City Facility Renovation project. Prior to an expenditure being incurred, the Transporation & Public Works Department has the responsibility of verifying the availability of funds.

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