

Mayor and Council Communication

DATE: 10/31/23

M&C FILE NUMBER: M&C 23-0917

LOG NAME: 13P COOP BB 695-23 TRAFFIC SIGNAL SYSTEMS EC TPW

SUBJECT

(ALL) Authorize Execution of a Non-Exclusive Purchase Agreement with Twincrest, Inc. Using BuyBoard Cooperative Contract No. 695-23 for an Annual Amount Up To \$300,000.00 for the Purchase of Traffic Signal Systems and Safety Barrier Products for the Transportation and Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize a non-exclusive Purchase Agreement with Twincrest, Inc. using BuyBoard Cooperative Contract No. 695-23 for an annual amount up to \$300,000.00 for the purchase of traffic signal systems and safety barrier products, and authorize two, one-year renewal options for up to \$375,000.00 for renewal one and \$468,750.00 for renewal two, for the Transportation and Public Works Department.

DISCUSSION:

The Transportation and Public Works (TPW) Department approached the Purchasing Division to enter into an agreement with Twincrest, Inc. under BuyBoard Contract No. 695-23. The contract offers a variety of products for traffic signal systems and safety barriers. TPW will utilize the agreement to purchase various traffic signal and roadway barricade products on an as needed basis.

The annual amount allowed under this agreement will be up to \$300,000.00 for the initial term, with two one-year options to renew at \$375,000.00 for renewal one and \$468,750.00 for renewal two. However, the actual amount used will be based on the need of the department and the available budget.

Funding is budgeted in the TPW Dept Highway & Streets Department's General Capital Projects Fund for the purpose of funding the FY 2023 PayGo Traffic Signal project, the 2022 Bond Program Fund for the TPW 2022 Bond Traffic Signal project and in the Street Signal Materials account within the General Fund, as appropriated.

State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. BuyBoard contract No. BB 695-23 has been competitively bid to increase and simplify the purchasing power of government entities. BuyBoard Contract No. 695-23 has a term through March 31, 2024, with two one-year renewal options. The Request for Proposal was published on July 12, 2022, and responses were opened on October 27, 2022. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS – The City's initial term will begin on the date of execution and expire on March 31, 2024.

RENEWAL OPTIONS – This Agreement may be renewed for up to two additional one-year terms, in accordance with the terms of the BuyBoard Contract.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital & operating budgets, as previously appropriated in the General Capital Projects Fund for the FY 2023 PayGo Traffic Signal project, the 2022 Bond Program Fund for the TPW 2022 Bond Traffic Signal project and in the General Fund to support the approval of the recommendation and execution of the agreement. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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