

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 10/21/25 M&C FILE NUMBER: M&C 25-0961

LOG NAME: 13PAMEND CSCO 60116 COOP OP R210605 AR PD

SUBJECT

(ALL) Authorize Execution of an Amendment to a City Secretary Contract with Language Line Services Inc. Using an Identified Omnia Partners Contract for Interpretation and Translation Services and Related Solutions to Add an Additional One-Year Renewal Term in an Annual Amount Up to \$170,000.00 for City Departments

RECOMMENDATION:

It is recommended that City Council authorize the execution of an amendment to a City Secretary contract with Language Line Services Inc. using an identified Omnia Partners contract for interpretation and translation services and related solutions to add an additional one-year renewal term in an annual amount up to \$170,000.00 for City Departments

DISCUSSION:

On September 18, 2023, the City entered into City Secretary Contract No. 60116 with Language Line Services, Inc. utilizing Omnia Partners Contract No. R210605 for interpretation and translation services and related solutions in an annual amount up to \$100,000.00 for City departments. On February 27, 2024, City Council approved Mayor and Council Communication (M&C) 24-0148 to increase the annual amount of the agreement by \$50,000.00 for the Water Department. On June 5, 2025, the agreement was increased by an additional \$20,000.00 for Medstar’s transition to the City under the Fire Department’s Emergency Management Services (EMS) on July 1, 2025 for a new total annual amount up to \$170,000.00.

The purpose of this M&C is to amend City Secretary Contract No. 60116 to add an additional one-year renewal term from January 1, 2026 to December 31, 2026. M&C 24-0148 was originally approved to expire on December 31, 2025. Due to this error, staff is now requesting authorization to add an additional one-year renewal in order to the align with the Omnia Partners cooperative contract.

The maximum amount allowed under the agreements Citywide will be \$170,000.00. However, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the various accounts within the participating departments operating budgets, as appropriated.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the items. Omnia Partners have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

TERM: The current renewal term of the agreement began on January 1, 2025 and expires December 31, 2025. The additional one-year renewal term will begin January 1, 2026 to December 31, 2026. To correspond with the terms of the cooperative contract, this agreement may be renewed for up to one additional one-year term for the same annual amount at the City's option.

SMALL BUSINESS ORDINANCE: This cooperative agreement request was submitted before September 1, 2025, preceding the implementation of the Small Business Program. Therefore, a waiver is not required.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the Fiscal Year 2026 Budget by the City Council, funds will be available in the Fiscal Year 2026 operating budget, as appropriated, in the participating departments’ Operating Funds to support execution of the contract amendment. Prior to an expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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