City of Fort Worth, Texas

Mayor and Council Communication

DATE: 04/23/24 **M&C FILE NUMBER**: M&C 24-0308

LOG NAME: 04GTS COOPERATIVE PURCHASE AGREEMENT DIR-CPO-4751 AMENDMENT

SUBJECT

(ALL) Authorize an Amendment to City Secretary Contract No. 56415 with GTS Technology Solutions Inc., to Increase the Annual Amount by \$125,000.00 for a New Annual Amount Up to \$225,000.00 with Renewal Options for the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to City Secretary Contract No. 56415, a purchase agreement with GTS Technology Solutions Inc. using Cooperative Contract Texas Department of Information Resources DIR-CPO-4751 for the Information Technology Solutions Department. The amendment will increase the authorization by \$125,000.00, for a total annual contract amount of \$225,000.00 with renewal options.

DISCUSSION:

The Information Technology Solutions (ITS) Department will use the purchase agreement to purchase products necessary for the installation of refreshed mobile rugged devices for the Information Technology Solutions Department using Cooperative Contract Texas Department of Information Resources DIR-CPO-4751 in an annual amount up to \$225,000.00 and options to renew.

Texas DIR cooperative agreements are authorized to offer the Cooperative Purchasing Program to state agencies, public institutions of higher learning, public school districts and local governments. Pursuant to state law, a local government that purchases goods or services under the Interlocal Cooperation Act satisfies otherwise applicable competitive bidding requirements

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

SUCCESSOR CONTRACTS: In the event the DIR agreement is not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid DIR agreement. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

BUSINESS EQUITY: A goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

ADMINISTRATIVE CHANGE ORDER: An administrative change or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERM: Upon City Council's approval, the initial term of the agreement will become effective once executed by the Assistant City Manager and will expire on March 14, 2025, in accordance with the DIR contract. The Agreement may be renewed in accordance with the extended DIR-CPO-4751 cooperative agreement or its successor, but will not be renewed without seeking Council approval.

RENEWAL OPTIONS: This agreement may be renewed for 1 year, in accordance with the underlying DIR, at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

Funding is budgeted in the Other Contractual Services account within the Info Technology Systems Fund for the ITS Asset Management Department.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the Info Technology Systems Fund. Prior to an expenditure being incurred, the Information Technology Solutions Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Mark McDaniel

Originating Business Unit Head: Kevin Gunn 2015

Additional Information Contact: Sallie Trotter 8442