City of Fort Worth, Texas

Mayor and Council Communication

DATE: 01/23/24 **M&C FILE NUMBER:** M&C 24-0010

LOG NAME: 13P OMNIA 222886 UNIFORM RENTALS AND RELATED SERVICES TPW KQ

SUBJECT

(ALL) Authorize Execution of an Agreement with Cintas Corp. Using OMNIA Partners Cooperative Contract No. 222886 in an Annual Amount Up to \$133,436.00 for the Rental of Uniforms, Floor Mats, Mops, Towels, and Related Services for the Transportation and Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Cintas Corp. using OMNIA Partners Cooperative Contract No. 222886 in an annual amount up to \$133,436.00 for the rental of uniforms, floor mats, mops, towels, and related services and authorize three one-year renewal options for the same annual amount for the Transportation and Public Works Department.

DISCUSSION:

The Transportation and Public Works Department (TPW) approached the Purchasing Division to finalize an annual agreement with Cintas Corp. using OMNIA Partners Cooperative Contract No. 222886 for the rental of uniforms, floor mats, mops, towels, and related services, on an asneeded basis.

Approval of this Mayor & Council Communication authorizes the City to spend up to \$133,436.00 annually. Actual usage can be up to the authorized amount and will be dependent upon actual appropriations for this purpose in the department's budgets.

State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. OMNIA Partners Contract No. 222886 has been competitively bid to increase and simplify the purchasing power of government entities. The Request for Proposal was published on November 10, 2021, and responses were opened on December 15, 2021.

Funding is budgeted in the General Fund and Stormwater Utility Fund for the TPW Departments.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - The City's initial term will begin on the date of execution and expire on July 14, 2024.

RENEWAL OPTIONS – The Agreement may be renewed for three, one-year renewal options.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General and the Stormwater Utility Funds. Prior to an expenditure being made, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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