

Mayor and Council Communication

DATE: 09/17/24

M&C FILE NUMBER: M&C 24-0812

LOG NAME: 13P AMEND COOP AGREEMENT SIDDON'S MARTIN EMERGENCY GROUP FIRE JJ

SUBJECT

(ALL) Authorize Amendment to Agreement with Siddons Martin Emergency Group, LLC Using Houston – Galveston Area Council Cooperative Agreement FS12-23 to Increase the Annual Amount by \$100,000.00 for a New Annual Amount Up to \$200,000.00 for Airport Rescue Fire Fighting Truck Repairs and Maintenance for the Fire Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to the Agreement with Siddons Martin Emergency Group, LLC (City Secretary Contract No. 61376) using Houston – Galveston Area Council Cooperative Agreement FS12-23 to increase the annual amount by \$100,000.00 for a new annual amount up to \$200,000.00 for Airport Rescue Fire Fighting truck repairs and maintenance for the Fire Department.

DISCUSSION:

On April 29, 2024, the City entered into an agreement (City Secretary Contract No. 61376) with Siddons Martin Emergency Group, LLC using Houston – Galveston Area Council (HGAC) Cooperative Agreement FS12-23 for Airport Rescue Fire Fighting (ARFF) truck repairs and maintenance for an annual amount up to \$100,000.00.

The Fire Department approached the Purchasing Department to increase the annual amount by an additional \$100,000.00 for truck repair services. This is due to the addition of two trucks (from 6 to 8), increased repair costs for older trucks, and inflation in the cost of parts and maintenance. Furthermore, an additional truck is scheduled to arrive in the Spring of 2025. Staff requests that the City Council authorize an increase to the spending authority under the contract to accommodate this increase for departmental spending. The proposed annual amount of the agreement will be up to \$200,000.00.

FUNDING: Funding is budgeted in the General Operating & Maintenance category within the General Fund for the Fire Department for the remainder of the Fiscal Year (FY 2024) and will be available upon the adoption of the FY 2025 operating budget.

AGREEMENT TERM: The current agreement term is from April 29, 2024, to November 30, 2024.

RENEWAL TERMS: The contract may be renewed for up to three (3) one-year renewal terms in alignment with the underlying COOP agreement, at the City's option. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for the purchase of items. Houston – Galveston Area Council (HGAC) has been competitively bid to increase and simplify the purchasing power of local government entities. HGAC published bid FS12-23 from July 16, 2023, to September 14, 2023, and the award for the contract was approved on November 21, 2023.

DVIN: An M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

The Cooperative Agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2025 Budget by the City Council, funds will be available in the Fiscal Year 2025 Operating Budget, as appropriate, in the General Fund. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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